

Student Name: _____

Advisor: _____

Date: _____

Paralegal

(604.2) ALLEGHENY, BOYCE
Associate of Science

(2006-present)

| First Semester | | Credits | Term Taken | CCAC Grade | TRF/CBE* CLEP/AP* |
|-------------------------------------|-----------------------------------|----------------|-------------------|-------------------|--------------------------|
| CIT100 | Introduction to Computers | 3 | _____ | _____ | _____ |
| ENG101 | English Composition 1 | 3 | _____ | _____ | _____ |
| PAL101 | Legal Research and Writing | 3 | _____ | _____ | _____ |
| PAL102 | Paralegal Orientation | 1 | _____ | _____ | _____ |
| PAL111 | Litigation 1 | 3 | _____ | _____ | _____ |
| | Mathematics Elective | 3-4 | _____ | _____ | _____ |
| Second Semester | | | | | |
| ENG102 | English Composition 2 | 3 | _____ | _____ | _____ |
| PAL112 | Litigation 2 | 3 | _____ | _____ | _____ |
| PAL135 | Employee Benefits | 3 | _____ | _____ | _____ |
| POL103 | American Government | 3 | _____ | _____ | _____ |
| | Science Elective | 3-4 | _____ | _____ | _____ |
| Third Semester | | | | | |
| CJC203 | Evidence and Procedures | 3 | _____ | _____ | _____ |
| PAL121 | Estates and Trusts 1 | 3 | _____ | _____ | _____ |
| RLE101 | Real Estate Fundamentals | 2 | _____ | _____ | _____ |
| RLE102 | Real Estate Practice | 2 | _____ | _____ | _____ |
| SPH101 | Oral Communication | 3 | _____ | _____ | _____ |
| | Restricted Elective* | 3 | _____ | _____ | _____ |
| Fourth Semester | | | | | |
| PAL122 | Estates and Trusts 2 | 3 | _____ | _____ | _____ |
| PAL201 | Advanced Legal Research & Writing | 3 | _____ | _____ | _____ |
| POL115 | The American Constitution | 3 | _____ | _____ | _____ |
| | Restricted Elective* | 3 | _____ | _____ | _____ |
| | Restricted Elective* | 3 | _____ | _____ | _____ |
| Minimum Credits to Graduate: | | 62-64 | | | |

*Restricted Electives

| | | | | | |
|--------|---|---|--------|-----------------------------------|---|
| ACC104 | Financial Accounting | 4 | PAL105 | Family Law | 3 |
| ALH140 | Medical Terminology | 3 | PAL205 | Consumer Protection Law | 3 |
| BUS251 | Business Law 1 | 3 | PAL208 | Constitutional Criminal Procedure | 3 |
| CJC124 | Juvenile Justice and Juvenile Delinquency | 3 | PAL209 | Environmental Law | 3 |
| CJC151 | Criminal Justice System Law | 3 | | | |

Comments: _____

* TRF=Transfer Credit CBE=Credit by Exam CLEP=College Level Examination Program AP=Advanced Placement Examination

This advising/graduation checklist lists the program requirements for students entering CCAC in the academic year indicated. A continuing student may graduate with the requirements in effect the year the student entered CCAC. All students must earn 30 college level credits in CCAC classes (this includes distance education courses) and have a minimum institutional GPA of 2.0. Mathematics electives must be at the 100 level. The remaining program credits may include transfer credit, credit by examination, CLEP, or AP examinations. Institutional credits and GPA are used to determine eligibility for graduation.