



IDENTIFYING YOUR CAREER PATH: A JOB PLACEMENT ASSISTANCE PROGRAM FREE RESUME & JOB SEARCH GUIDES

The Job Placement Assistance Program is designed to help you:

Discover Your Career Path

- Assess your skills
- Identify your career goals

Build Your Job Search Skills

- Prepare and update your resume (bring a copy of your resume if you have one)
- Review sample interview questions and job search strategies

Identify Job Leads Through Online Resources

- CCAC College Central at www.collegecentral.com/ccac
- Pennsylvania CareerLink at www.pacareerlink.state.pa.us
- Identify other search engines providing local job leads such as UPMC, BNYMellon, Dollar Bank, PNC and Pitt

Take Advantage of Ready Resources: Available at No Cost to Each Participant

- Receive a CCAC Job Search Manual filled with helpful job search information, sample resumes, interview questions and tips on looking for a job
- Use computers available for job searches and posting resumes

This program is open to all residents of southwestern Pennsylvania interested in obtaining or changing jobs. It is provided as a service to the community—no reservations required.

You are invited to one of these convenient sessions:

	Date	Time	For More Information
North Campus, Room 1003 8701 Perry Highway Pittsburgh, PA 15237	February 26	1:00PM–4:00PM	412.369.3631
West Hills Center 1000 McKee Road Oakdale, PA 15071	March 16	4:00PM–7:00PM	412.788.7500
Downtown Center 625 Stanwix Street, 11th Floor Pittsburgh, PA 15222	March 22	1:00PM–4:00PM	412.391.1210
Homewood-Brushton Center 701 North Homewood Avenue Pittsburgh, PA 15208	March 29	1:00PM–4:00PM	412.371.1600
Boyce Campus, Room S514 595 Beatty Road Monroeville, PA 15146	March 30	1:00PM–4:00PM	724.325.6771
Washington County Center*	March 30	1:00PM–4:00PM	724.223.1012
<small>*program will be held at the PA CareerLink Washington County in downtown Washington, PA 90 West Chestnut Street, Suite 150LL, Washington PA, 15301</small>			
Allegheny Campus, Room SSC110 808 Ridge Avenue Pittsburgh, PA 15212	March 31	1:00PM–4:00PM	412.237.2545
South Campus, Room B453 1750 Clairton Road (Route 885) West Mifflin, PA 15122	March 31	1:00PM–4:00PM	412.469.6214
Braddock Hills Center 250 Yost Boulevard Braddock Hills, PA 15221	April 1	1:00PM–4:00PM	412.271.0201

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