

COMMUNITY COLLEGE OF ALLEGHENY COUNTY

REGULAR MEETING
BOARD OF TRUSTEES

BYERS HALL
FEBRUARY 8, 2007

REGULAR MEETING

The meeting of the Board of Trustees of the Community College of Allegheny County was called to order at 4:50 p.m. on Thursday, February 8, 2007 at Byers Hall, 808 Ridge Avenue, Pittsburgh, Pennsylvania, Chairman Tom Santone presiding.

Present:

Hon. Jay Costa
Mr. Jesse Fife
Mr. James Flynn
Dr. Mona Generett - Secretary
Hon. Melissa Hart
Ms. Martha W. Isler – Assistant Secretary
Hon. William R. Robinson – Vice Chairman
of the Board
Mr. Thomas J. Santone – Chairman of the
Board
Ms. Joyce Snell

Mr. Mike Adams, Assistant County
Solicitor
Dr. Stewart E. Sutin, President

Others Present

Dr. Mary Frances Archey, Interim Sr. Vice President, Academic Affairs & CEO South Campus
Joe Belechak, Duquesne Light Company, CCAC Educational Foundation Board of Directors
Dr. Charles Blocksidge, Vice President of Frieda Shapira Center for Learning and Executive Assistant to the President
Ms. Joyce Breckenridge, Controller
Dr. Yvonne Burns, Acting Dean of Student Development, Allegheny Campus
Ms. Nancilee Burzachechi, Vice President Institutional Advancement/External Relations
Mr. Joseph Calig, Sr. Vice President, Chief Financial Officer & CEO Boyce Campus
Mr. Daniel Carr, Internal Auditor
Mr. Joe Catanese, County Council Chief of Staff
Ms. Rose Ann DiCola, Executive Director, Education Foundation
Ms. Ouida Duncan, Administrative Assistant
Mr. John Dziak, AFT President
Mr. Mitch Galiyas
Mr. Derek Handley, Communications Specialist
Dr. Elmer, Haymon, Interim SVP Student and Community Services and CEO of Allegheny Campus
Mr. Andy Johnson, Reporter – Tribune Review
Ms. Helen Kaiser, Director of Public Relations
Ms. Angie Longo, Vice President – National City Bank, CCAC Educational Foundation Board of Directors

Absent:

Mr. Jerry Fedele - Treasurer
Mr. Alex Keddie

Dr. Charlene Nunley, retired President, Montgomery Community College – CCAC
Achieving The Dream Coach
Dr. Ralph Proctor, Chief Diversity Officer
Ms. Bonita L. Richardson, Assistant to the President & Liaison to the Board of Trustees
Ms. Tanya Sander-Marks, Executive Director of Marketing and Communications
Mr. Bill Schackner, Reporter – Post Gazette
Ms. Jeanne Shader, Executive Director, Human Resources
Mr. Kevin Smay, Executive Director, Strategic Planning
Dr. Margaret Williams-Betlyn, Sr. Vice President, Workforce Development & CEO
North Campus
Dr. Carol Yoannone, Director of Grants

APPROVAL OF THE
MINUTES OF 011107:

A motion was made by Mr. Robinson and Senator Costa seconded by Ms. Isler and Mr. Fife to approve the minutes of the January 11, 2007 Board of Trustees Regular Meeting. The motion was carried.

TREASURER'S REPORT:
FINANCIAL
STATEMENTS FOR THE
SIX MONTHS ENDED
123106:

A motion was made by Mr. Fife and seconded by Mr. Robinson that the Board accept the Financial Statements for the 6 months ended December 31, 2006. The motion was carried.

DISCUSSION ITEMS:

Educational Foundation report:

Mr. Santone thanked and recognized members of the Educational Foundation Board who attended the meeting for their hard work.

Ms. Rose Ann DiCola gave a brief report from the Foundation; she said that the Foundation had received a change in their fund raising status from the IRS in a short period of time. The Legends dinner will be held on May 3, 2007 at Heinz Field and a mailing was sent out recently to the Board of Trustees regarding sponsorship opportunities. Morgan O'Brian, CEO of Duquesne Light has agreed to be the honorary chair of the event. Honorees this year are: Lifetime legend is David Malone; Legendary Friend is Angie Longo, a longtime Board Member; Legendary Alumnus is Tom Christopher, President of Follett Books in Chicago, his name was submitted this year to the American Association of Community Colleges and he was chosen to be honored at their Annual Meeting in April in Tampa; Legendary Faculty member is Donald Taylor from South Campus, he is one of the first faculty members at CCAC; Legendary Student is Robert Calloway a military veteran.

Mr. Santone said that this update will be done on a monthly basis and also that Mr. Robinson has volunteered to join the Educational Foundation.

Naming Policy:

Mr. Robinson presented a draft copy of the Naming Policy for Board recommendations; he said that Ms. Hart and Ms. Snell along with himself had the opportunity to discuss the draft policy with staff today. Ms. Hart said that it was a good move for the college and a good opportunity for us, and that it would raise awareness and more importantly money for the college. She said that the Committee had decided the policy was more detailed than it needed to be to give flexibility to the college in making determinations on naming different facilities or rooms. Ms. Snell commented that staff had done a good job and it was just a working document, she had spoken to Mr. Adams who will give them his recommendations on the policy. Mr. Robinson said that the Committee agreed to have legal counsel for the Foundation Board and the Board of Trustees work together in reviewing the document to be presented to both Boards.

The President acknowledged the fine work done by the Committees. Mr. Robinson said that this kind of policy is probably most useful when we have a capital campaign, we want to make sure that the college board who has most of the assets is involved and pay attention to the role that the Foundation plays in raising money. We must determine who is eligible to put their name on our campuses we have tentatively agreed that the standards should be high; this should be a significant and import process that anyone who has their name on our campus should be held in high regard.

2007 Board of Trustees Meeting Schedule:

Chairman Santone asked that Board Members work with Board Liaison Ms. Richardson to reach an agreement on the meeting dates for 2007.

ACHIEVING THE DREAM PRESENTATION:

Ms. Isler introduced Dr. Charlene Nunley, retired President of Montgomery College and the coach for CCAC's Achieving The Dream team.

Dr. Nunley gave a brief summary of the Achieving The Dream process and the important role it plays in the operation of community colleges. The initiative is aimed at raising the bar for all students in community colleges and closing the gap in areas where we have identified gaps in performance groups. The Achieving The Dream Pennsylvania college selection is funded by the Heinz Foundation. She recognized Dr. Mary Frances Archey for bringing more people into the process and Kevin Smay and his team for their work on pulling the data together, Dr. Elmer Haymon for taking on his new leadership role for Achieving the Dream. Dr. Nunley encouraged the college to have a strong commitment to Achieving The Dream and that the college should carry forward with planning implementation for the Achieving The Dream initiative in this time of transition, keeping the goals in mind as CCAC searches for new a President.

Kevin Smay gave a power point presentation of the Achieving The Dream data.

Ms. Isler said that there would be regular reports to the Board.

PRESIDENT'S REPORT:

The President said that Achieving The Dream was a significant undertaking for CCAC and that we were blessed to have Dr. Nunley as our coach, and we have all learned a lot from her. He stated that is if the college does this well for years we will influence thousands of lives and employers will benefit. He commended Dr. Archey for pulling together over 140 faculty over the past few weeks.

The President commented on the Governor's budget of 3% for Community Colleges, it's too soon for us to fully calculate the effects for us on our operating plans since our budget will increase by 3%. He acknowledged the leadership and support from Senator Costa.

Our Marketing Department was recently recognized by the 22nd Annual Admissions Advertising Award and received a gold medal for their accomplishments for their work on CCAC's 40th Anniversary.

CCAC along with Duquesne University and Point Park University were approved for a Keystone Innovation Zone project focusing on the Hill District and Dr. Proctor, Dr. Haymon and Professor Dziak will be leading the effort for CCAC.

This year we have committed to hire 12 full-time faculty positions.

The President's full report is available on the CCAC web page: www.ccac.edu

ADJOURNMENT:

A motion was made to adjourn by Mr. Robinson seconded by Ms. Snell. The motion was carried.

There being no further business, the meeting adjourned at 5:37 p.m.