

Student Name:

Advisor Name:

Date:

MEDICAL INSURANCE SPECIALIST (2003-present)

(595.1) ALLEGHENY
Certificate

First Semester	Credits	Term Taken	CCAC Grade	TRF/CBE* CLEP/AP*
ALH140 Medical Terminology	3	_____	_____	_____
CIT100 Introduction to Computers	3	_____	_____	_____
ENG100 Basic Principles of Composition	3	_____	_____	_____
MIS100 Introduction to Medical Insurance	4	_____	_____	_____
 Second Semester				
CIT140 Office Productivity Applications	4	_____	_____	_____
MDA211 Medical Financial Reimbursement Techniques	2	_____	_____	_____
MIS102 Medical Coding for Insurance Billing	4	_____	_____	_____
MIS103 Medical Insurance Seminar	2	_____	_____	_____

Minimum Credits to Graduate **25**

Comments: _____

* TRF=Transfer Credit CBE=Credit by Exam CLEP=College Level Examination Program A=Advanced Placement Examination

This advising/graduation checklist lists the program requirements for students entering **CCAC in the academic year indicated**. A continuing student may graduate with the requirements in effect the year the student entered CCAC. **All students must earn 30 college level credits in CCAC classes** (this includes distance education courses) and have a minimum institutional GPA of 2.0. Mathematics electives must be at the 100 level. The remaining program credits may include transfer credit, credit by examination, CLEP, or AP examinations. Institutional credits and GPA are used to determine eligibility for graduation. (See STAT screen.)