

5/3/2007

Assessment Plan Prioritization Exercise: Round One 4/24/07

Tally of Action Items

Summer: 14, Fall: 8, Academic Yr: 13, Future Yr: 1

Element 1: Strategic Plan

short

2- [4422224] Develop a method to assess the strategic planning process using Standard 1 Mission and Goals and Standard 2 Planning, as well as data from the CCAC climate survey.

long

2- [2322223] Align planning and assessment cycles to support the Periodic Review Report due June 1, 2011.

Element 2: Annual Operating Plan

short

3- [3344343] Produce an aligned 07-08 operating plans and budgets that take into account assessment of prior year operating plans.

4- [4443444] Align planning and budgeting with Achieving the Dream process for 07-08

long

2- [1322223] Broaden the base of participation in the operating planning process

Element 3: Budget Process

short

4 -[4434444] Place budgeting process milestones on master calendar for future annual cycles

long

2- [2222222] Broaden the base of participation in the budgeting process

Element 4: Scorecard

short

3- [2344433] Finalize and develop consensus on scorecard contents

4 -[2432344] Update and maintain scorecard according to a production schedule

Place scorecard on every quarterly plan review meeting agenda for discussion

2- [1322323] Develop protocols to improve integration of the core process and the quarterly review meeting process.

2- [1122243] Establish protocol for scorecard review by trustees on an ongoing basis

Element 5: Assessment of Student Learning

short

4- [4444444] General Education - Conduct small-scale information literacy assessment to establish baseline performance- Spring 2007

Key: higher values equal higher urgency:

4 = This summer 3 = This fall 2 = During the 07-08 academic year. 1 = After the 07-08 academic year.

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- 4- [4444444] Program Assessment – Collect program assessment reports – Spring 2007
- 4- [4444444] Classroom Assessment – collect AY 2006/07 CAT summary forms – Spring 2007

long

- 3- [3233232] General Education - Conduct large-scale information literacy assessment – Fall 2007
- 2- [3222232] General Education – Design assessment methodology for goal 2 (communication) and conduct small-scale communication assessment to establish baseline performance- AY 2007/08
- 1- [1111111] General Education - continue current cycle of assessing remaining general education goals through AY 2011/12
- 2 - [3222222] Program Assessment – continue cycle of annual program assessment; continue revising program objectives
- 2 - [3222222] Classroom Assessment – continue cycle of classroom assessment
- 3- [3333333] Explore linkages between ASL and Achieving the Dream initiative

Element 6: Program Review

short

- 3- [3333333] Request that College Council resolve program review timing issues with regard to planning and resources allocation cycles.

long

- 2- [2222222] Conduct an assessment of the program review process.

Element 7: Assessment of Student Services

short

- 4- [4444444] Assess student outcomes in career services and advising – Spring 2007
- 4- [4444444] Introduce process to Deans of Students – February 2007
- 4- [4444444] Conduct student engagement (CCSSE) survey – Spring 2007
- 4- [4444444] Submit program review process to college council – Spring 2007

long

- 2- [2222222] Roll-out assessment process to other units of student services – AY 2007/08 and on-going
- 3- [3333333] Explore linkages between assessment of student services and the Achieving the Dream initiative.

Element 8: Core Process

short

- 2- [2222231] Develop protocols to improve integration of the core process and the quarterly review meeting process.

Element 9: College Master Calendar

short

- 4- [4444242] Revise the current draft of the master calendar.

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- 4- [2444234] Develop support and recognition of the calendar among college decision-makers.

Element 10: Assessment Information System

short

- 4- [444454] Finalize RFP Selection Process
- 4- [4444444] Hardware and software installation and testing

long

- 3- [3343433] Training for users
- 4- [4433444] Selected roll-out for Fall '07

Element 11: Committee Structure

short

- 3- [3344234] Assess, define and institutionalize the structure and role of committees in the framework of this plan.

long

- 4- [4234423] Determine committee role in assessment of student services.

- 2- [2243324] Recommend language on assessment (committees) for CBA negotiations.

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