

DRAFT Institutional Effectiveness 07-08 Action Plan DRAFT

ID	Task Name	Start	Finish	Duration	Q2 07		Q3 07			Q4 07			Q1 08			Q2 08	
					Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
1	[1] Develop method to assess the strategic planning process	9/3/2007	5/30/2008	195d													
2	[1] Align planning and assessment cycles to support the Periodic Review	9/3/2007	5/30/2008	195d													
3	[2] Produce aligned 07-08 operating plans and budgets	5/1/2007	6/7/2007	28d													
4	[2] Align planning and budgeting and assessment with ATD	5/1/2007	6/7/2007	28d													
5	[2] Broaden base of participation in planning process	9/3/2007	5/30/2008	195d													
6	[3] Place budget milestones on a master calendar	5/1/2007	9/3/2007	90d													
7	[3] Broaden base of participation in budget process	9/3/2007	5/30/2008	195d													
8	[4] Scorecard production schedule	5/1/2007	9/3/2007	90d													
9	[4] Finalize consensus on scorecard content	9/3/2007	12/14/2007	75d													
10	[4] Protocol for ongoing trustee review of scorecard	9/3/2007	5/30/2008	195d													
11	[5] Classroom Assessment collect 06-07 CAT reports	5/1/2007	6/7/2007	28d													
12	[5] Gen ed – small scale information literacy assessment	5/1/2007	8/31/2007	89d													
13	[5] Program assessment - collect program assessment reports	5/1/2007	8/31/2007	89d													
14	[5] Explore linkages between ASL and Achieving the Dream	9/3/2007	12/14/2007	75d													
15	[5] Gen Ed conduct large scale information literacy assessment	9/3/2007	12/14/2007	75d													
16	[6] Request that college council to resolve program review timing issues for planning and budgeting	9/3/2007	12/14/2007	75d													
17	[5] Gen Ed design assessment methodology for Goal 2 with small scale assessment to set baselines	9/3/2007	5/30/2008	195d													
18	[5] Program assessment continue annual program assessment and revising program objectives	9/3/2007	5/30/2008	195d													
19	[5] Classroom assessment – continue cycle	9/3/2007	5/30/2008	195d													
20	[6] Conduct an assessment of the program review process	9/3/2007	9/1/2008	261d													
21	[5] Assess remaining gen ed goals	5/30/2008	7/10/2008	30d													
22	[7] Assess student outcomes in career services and advising	5/1/2007	9/3/2007	90d													
23	[7] Introduce process to Deans of Students	5/1/2007	9/3/2007	90d													
24	[7] Conduct student engagement survey CCSSE	5/1/2007	9/3/2007	90d													
25	[7] Submit program review process to college council	5/1/2007	9/3/2007	90d													
26	[7] Explore linkages between assessment of student services and ATD	9/3/2007	12/14/2007	75d													
27	[7] Roll out assessment process to other units of student services	9/3/2007	5/30/2008	195d													
28	[8] Protocol integrating core process and quarterly meeting process	9/3/2007	5/30/2008	195d													
29	[9] Revise current draft of the master calendar	5/1/2007	9/3/2007	90d													
30	[9] Develop support for master calendar among decision makers	5/1/2007	9/3/2007	90d													
31	[10] Finalize vendor RFP selection process	5/1/2007	6/1/2007	24d													
32	[10] Hardware and software installation and testing	6/15/2007	6/29/2007	11d													
33	[10] Selected roll-out (fall '07)	6/29/2007	12/14/2007	121d													
34	[10] User training	9/3/2007	12/14/2007	75d													
35	[11] Determine committee role in assessment of student services	5/1/2007	8/1/2007	67d													
36	[11] Define and institutionalize the role of committees in the framework of this plan	9/3/2007	12/14/2007	75d													
37	[11] Recommend language on assessment committees for CBA negotiations	9/3/2007	5/30/2008	195d													