

OCTOBER TIP OF THE MONTH

Administrative Assistance in the Assessment Process

Provide administrative leadership by:

- Developing faculty ownership: have faculty develop and implement the assessment plan.
- Acknowledging and rewarding faculty involvement in the assessment process.
- Being persistent in order to oversee completion of assessment projects.

Provide educational leadership by:

- Understanding assessment concepts and articulating them to faculty.
- Maintaining the assessment focus on *improvement of student learning*.
- Fostering connections with program review, planning and budgeting, and learning communities.
- Aiding faculty in interpreting assessment results.

(From *Learner-Centered Assessment on College Campuses*, Huba and Freed)