

Student Name: \_\_\_\_\_

Colleague #: \_\_\_\_\_

Date: \_\_\_\_\_

# Court Reporter

(2015–present)

(327.4) ALLEGHENY  
Associate of Science

## First Semester

CRT-100	Court Reporting Orientation
CRT-101	Court Reporting 1
CRT-103	Machine Shorthand Theory
ENG-101	English Composition 1
MAT-195	Business Math

**Credits**

**Term  
Taken**

**CCAC  
Grade**

**TRF/CBE\*  
CLEP/AP\***

1  
4  
4  
3  
3

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Second Semester

CRT-102	Court Reporting 2
CRT-104	Speedbuilding
CRT-111	Court Transcription 1
CRT-205	Machine Shorthand Companion
ENG-102	English Composition 2
	Humanities Elective

3  
3  
3  
3  
3  
3

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Summer

CRT-106	Question and Answer 1
CRT-107	Jury Charge 1
CRT-108	Literary 1

3  
3  
3

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Third Semester

ALH-140	Medical Terminology
CRT-206	Question and Answer 2
CRT-207	Jury Charge 2
CRT-208	Literary 2
CRT-211	Court Transcription 2
	Science Elective

3  
3  
3  
3  
3  
3

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Fourth Semester

BUS-251	Business Law 1
CRT-215	Court Transcription 3
CRT-216	Question and Answer 3
CRT-217	Jury Charge 3
CRT-218	Literary 3
	Social Science Elective

3  
2  
3  
3  
3  
3

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Summer

CRT-226	Question and Answer 4
CRT-227	Jury Charge 4
CRT-228	Literary 4
CRT-252	Court Reporting Internship

3  
3  
3  
3

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Minimum Credits to Graduate

**89**

Comments: \_\_\_\_\_

\* TRF=Transfer Credit CBE=Credit by Exam CLEP=College Level Examination Program AP=Advanced Placement Examination

This advising/graduation checklist lists the program requirements for students entering CCAC in the academic year indicated. A continuing student may graduate with the requirements in effect the year the student entered CCAC. All students must earn 30 college level credits in CCAC classes (this includes distance education courses) and have a minimum institutional GPA of 2.0. Mathematics electives must be at the 100 level. The remaining program credits may include transfer credit, credit by examination, CLEP or AP examinations. Institutional credits and GPA are used to determine eligibility for graduation.