

**ARTICULATION AGREEMENT**  
**Duquesne University of the Holy Spirit (Palumbo-Donahue School of Business)**  
**and Community College of Allegheny County**

Duquesne University of the Holy Spirit (DU), through its Palumbo-Donahue School of Business (SOBA) and the Community College of Allegheny County (CCAC) recognize the need for and importance of facilitating a formal Articulation Agreement (the Agreement) to expedite and simplify the process by which students may 1) transfer from CCAC to DU for the purpose of earning a BSBA degree with any major in SOBA, and 2) apply academic credit earned at CCAC toward completing a Bachelor of Science in Business Administration (BSBA) degree with any major in SOBA. The Agreement supports and enhances the respective missions and values of both institutions.

**Terms of Agreement:**

Under this agreement, CCAC students must apply and be admitted to DU. Admission is at the full discretion of DU and is not guaranteed. Upon successful admission, DU will accept CCAC coursework as transfer credit to be applied toward DU BSBA degree program requirements under the terms of this agreement and provided the coursework is equivalent to DU coursework or general elective credit. CCAC students who matriculate to SOBA must meet all DU, SOBA, and program requirements to be eligible to continue in the program and earn their BSBA.

This agreement applies only to students transferring into SOBA.

CCAC Students Completing the Associate of Science Degree in Business or Business Management

Upon successful completion of the Associate of Science Degree (AS) in either Business or Business Management and satisfactory completion of the admission requirements of SOBA, students from CCAC will be admitted into the BSBA program at DU at the junior level with a maximum of 60 transfer credits applying toward the BSBA degree.

The admission requirements include:

- Completion of an Associate of Science degree in Business or Business Management
- A cumulative GPA of 2.5 or higher
- Official college transcripts from all institutions attended, and
- Any other DU transfer admission requirements as described at [www.duq.edu/admission-and-aid/how-to-apply/transfer/about-transferring.php](http://www.duq.edu/admission-and-aid/how-to-apply/transfer/about-transferring.php).

Students who have successfully completed the AS and who choose to transfer under the terms of this Agreement will be considered to have met the DU Bridges Common Learning Experience (Bridges) requirements. This opens up ample opportunity for students to pursue a second major and/or minor in addition to their primary majors as part of their BSBA degree. This waiver from the Bridges requirements is subject to change, should DU alter its general education requirements.

To fulfill baccalaureate degree requirements, students will be required to complete the requirements of their major(s) and minor(s). A minimum of 120 credits is required to earn a baccalaureate degree from Duquesne University, 30 of which must be in residence (i.e., taken at DU).

Students may transfer up to 60 credits from CCAC to DU. With careful planning, many students will be able to complete program requirements for the BSBA within two years and/or 60 credits from matriculation to DU.

CCAC Students Not Earning the Associate of Science Degree in Business or Business Management  
Completion of an AS in Business or Business Management is not required for admission to Duquesne University. The transfer of credits for students transferring into SOBA who have not earned the AS is subject to Duquesne University's Transfer Credit Policy, based on the student's term of admission. The Transfer Credit Policy is available in the Undergraduate University Catalog at [www.duq.edu/academics/university-catalogs/index.php](http://www.duq.edu/academics/university-catalogs/index.php). Students who have not completed the AS will be required to complete the Bridges requirements as well as the requirements of their major(s) and minor(s).

This Agreement is July 1, 2023 through June 30, 2024. Thereafter, the Agreement will renew for successive one-year terms until a June 30, 2029 expiration, unless terminated by either party upon six months' notice. In the event that either party terminates the Agreement, DU agrees to honor the terms of the Agreement for all students who were accepted and deposited at DU prior to termination as if the Agreement remained in force for the entire term of the student's program.

We, the undersigned, representing Duquesne University of the Holy Spirit and its Palumbo-Donahue School of Business and the Community College of Allegheny County, hereby agree to abide in good faith by this agreement.

**Duquesne University**



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Dean McFarlin, Ph.D.  
Dean, Palumbo-Donahue School of Business

6/22/23  
Date

**Community College of Allegheny County**



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Stephen H. Wells, Ph.D.  
Interim Chief Academic Officer

8/28/2023  
Date



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David J. Dausey, Ed.D, Ph.D.  
Executive Vice President and Provost

6/26/23  
Date

**SAMPLE GRADUATION PLAN: AS in Business Management-to-BSBA**

<b>@ CCAC</b>	<b>Semester 1 (16-17 credits) – at CCAC</b>	<b>Semester 2 (16-17 credits)</b>
	<b>ACC-104 Financial Accounting</b> (4 cr.; ACCT-214) <b>BUS-101 Introduction to Business</b> (3 cr.; BUAD-103) <b>ENG-101 English Composition 1</b> (3 cr.; BRDG-101) <b>*Computer Info Technology Elective</b> (3-4 cr.) <b>Social Science Elective</b> (3 cr.) – <i>PICK ECO-103 Principles of Microeconomics (ECON-201)</i>	<b>ACC-203 Managerial Accounting</b> (4 cr.; ACCT-215) <b>BUS-103 Principles of Management</b> (3 cr.; MGMT-261) <b>ECO-102 Principles of Macroeconomics</b> (3 cr.; ECON-202) <b>ENG-102 English Composition 2</b> (3 cr.; BRDG-102) <b>Mathematics Elective</b> (3-4 cr.) – <i>PICK MAT-142 Pre-Calculus (MATH-101)</i>
	<b>Semester 3 (15-17 credits)</b>	<b>Semester 4 (15-18 credits)</b>
	<b>BUS-104 Principles of Marketing</b> (3 cr.; MKTG-271) <b>SPH-101 Oral Communication</b> (3 cr.) <b>Science Elective</b> (3-4 cr.) <b>Restricted Elective</b> (3-4 cr.) – <i>PICK BUS-130 Business Communications (COMM-202W)</i> <b>Business Management Focus Elective</b> (3 cr.) – <i>PICK BUS-108 Principles of Finance (FINC-313)</i>	<b>BUS-251 Business Law 1</b> (3 cr.; BLAW-251) <b>General Elective</b> (3 cr.) – <i>PICK MAT-220 Business Calculus (MATH-111)</i> <b>*Business Management Focus Electives</b> (9 cr.) <b>**BUS-122 Business Statistics</b> (3 cr.; STAT-285)
<b>@ DU</b>	<b>Semester 5 (15 credits)</b>	<b>Semester 6 (15-18 credits)</b>
	<b>ISYS-184 Business Information Systems</b> (3 cr.) <b>SCMG-267 Supply Chain Operations</b> (3 cr.) <b>MAJOR – Required Course</b> (3 cr.) <b>MAJOR – Required Course</b> (3 cr.) <b>Open Elective</b> (3 cr.)	<b>ISYS-284 Data for Decision Making</b> (3 cr.) <b>MAJOR – Required Course</b> (3 cr.) <b>MAJOR – Required Course</b> (3 cr.) <b>MGMT-262 Global Insights</b> (3 cr.) <b>Open Elective</b> (3 cr.) <b>Open Elective</b> (3 cr.) – <i>as needed</i>
	<b>Semester 7 (15-18 credits)</b>	<b>Semester 8 (15 credits)</b>
	<b>MAJOR – Required Course</b> (3 cr.) <b>MAJOR – Elective</b> (3 cr.) <b>MGMT-368W Bus Ethics/Global Citizenship</b> (3 cr.) <b>Open Elective</b> (3 cr.) <b>Open Elective</b> (3 cr.) <b>Open Elective</b> (3 cr.) – <i>as needed</i>	<b>MAJOR – Required Course</b> (3 cr.) <b>MAJOR – Elective</b> (3 cr.) <b>MGMT-499W Strategic Management</b> (3 cr.) <b>Open Elective</b> (3 cr.) <b>Open Elective</b> (3 cr.)

**\*If permitted by CCAC, students are encouraged to cross register for ISYS-184 Business Information Systems at DUQ as one of these electives.**

**\*\*Students are strongly urged to take this course, even though not required for the Associate's degree, to avoid delays the Duquesne University BSBA graduation path. If permitted by CCAC, could satisfy one of the electives for the Associate's Degree.**

**SAMPLE GRADUATION PLAN: AS in Business (TAOC Transfer)-to-BSBA**

<b>@ CCAC</b>	<b>Semester 1 (17-18 credits) – at CCAC</b>	<b>Semester 2 (16 credits)</b>
	<b>ACC-104 Financial Accounting</b> (4 cr.; ACCT-214) <b>BUS-103 Principles of Management</b> (3 cr.; MGMT-261) <b>ENG-101 English Composition 1</b> (3 cr.; BRDG-101) <b>*Computer Info Technology Elective</b> (3-4 cr.) <b>MAT-165 Probability &amp; Statistics</b> (4 cr.; MATH-125, which subs for STAT-285)	<b>ACC-203 Managerial Accounting</b> (4 cr.; ACCT-215) <b>BUS-104 Principles of Marketing</b> (3 cr.; MKTG-271) <b>ECO-102 Principles of Macroeconomics</b> (3 cr.; ECON-202) <b>ENG-102 English Composition 2</b> (3 cr.; BRDG-102) <b>Social Science Elective</b> (3 cr.)
	<b>Semester 3 (15-16 credits)</b>	<b>Semester 4 (13-14 credits)</b>
	<b>ECO-103 Principles of Microeconomics</b> (3 cr.; ECON-201) <b>SPH-101 Oral Communication</b> (3 cr.) <b>BUS-251 Business Law 1</b> (3 cr.; BLAW-251) <b>Science Elective with Lab</b> (3-4 cr.) <b>*Social Science Elective</b> (3 cr.)	<b>MAT-220 Business Calculus</b> (4 cr.; MATH-111) <b>*Humanities Electives</b> (6 cr.) <b>Science Elective with Lab</b> (3-4 cr.)
<b>@ DU</b>	<b>Semester 5 (15 credits)</b>	<b>Semester 6 (15-18 credits)</b>
	<b>ISYS-184 Business Information Systems</b> (3 cr.) <b>SCMG-267 Supply Chain Operations</b> (3 cr.) <b>FINC-313 Business Finance</b> (3 cr.) <b>MAJOR – Required Course</b> (3 cr.) <b>MAJOR – Required Course</b> (3 cr.)	<b>ISYS-284 Data for Decision Making</b> (3 cr.) <b>MAJOR – Required Course</b> (3 cr.) <b>MAJOR – Required Course</b> (3 cr.) <b>MGMT-262 Global Insights</b> (3 cr.) <b>COMM-202W Business &amp; Professional Communication</b> (3 cr.) <b>Open Elective</b> (3 cr.) – <i>as needed</i>
	<b>Semester 7 (15-18 credits)</b>	<b>Semester 8 (15 credits)</b>
	<b>MAJOR – Required Course</b> (3 cr.) <b>MAJOR – Elective</b> (3 cr.) <b>MGMT-368W Bus Ethics/Global Citizenship</b> (3 cr.) <b>Open Elective</b> (3 cr.) <b>Open Elective</b> (3 cr.) <b>Open Elective</b> (3 cr.) – <i>as needed</i>	<b>MAJOR – Required Course</b> (3 cr.) <b>MAJOR – Elective</b> (3 cr.) <b>MGMT-499W Strategic Management</b> (3 cr.) <b>Open Elective</b> (3 cr.) <b>Open Elective</b> (3 cr.)

**\*If permitted by CCAC, students are encouraged to cross register for ISYS-184 Business Information Systems at DUQ as one of these electives.**

## TRANSFER EQUIVALENCIES

CCAC Course	Duquesne Credit Awarded
ACC-104 Financial Accounting	ACCT-214 Financial Accounting
ACC-110 Accounting Applications	No equivalent; accepted as General Elective
ACC-120 Computer Applications in Accounting	No equivalent; accepted as General Elective
ACC-203 Managerial Accounting	ACCT-215 Managerial Accounting
BUS-101 Introduction to Business	BUAD-103/L First Year Innovation/Lab
BUS-103 Principles of Management	MGMT-261 Management & Org Behavior
BUS-104 Principles of Marketing	MKTG-271 Marketing & Business Development
BUS-108 Principles of Finance	FINC-313 Business Finance
BUS-117 Public Relations	No equivalent; accepted as a Marketing Elective
BUS-122 Business Statistics	STAT-285 Business Statistics
BUS-130 Business Communications	COMM-202W Business & Professional Comm.
BUS-140 Introduction to E-Commerce	No equivalent; accepted as a Marketing Elective
BUS-143 Internet Marketing	MKTG-472 Digital Marketing
BUS-151 Social Theory and Business Ethics	MGMT-368W Bus. Ethics & Global Citizenship
BUS-200 Principles of Supervision	No equivalent; accepted as a Business Elective
BUS-201 Human Resource Management	MGMT-460 Strategic Human Resource Mgt.
BUS-204 Labor Relations	No equivalent; accepted as a Business Elective
BUS-210 Principles of Retailing	No equivalent; accepted as a Marketing Elective
BUS-211 Principles of Advertising	No equivalent; accepted as a Marketing Elective
BUS-212 Principles of Selling	MKTG-373 Sales Fundamentals
BUS-221 Productions Management	SCMG-267 Supply Chain Operations
BUS-240 Small Business Management	ENTR-494 Small Business Consulting
BUS-245 International Business	IBUS-345 International Negotiation or MGMT-262 Global Insights
BUS-251 Business Law	BLAW-251 Business Law
BUS-252 Business Law II	No equivalent; accepted as BLAW minor/certificate course
ECO-102 Principles of Macroeconomics	ECON-202 Principles of Macroeconomics
ECO-103 Principles of Microeconomics	ECON-201 Principles of Microeconomics
ENG-101 English Composition 1	BRDG-101 Writing & Analysis
ENG-102 English Composition 2	BRDG-102 Writing & Literature
MAT-142 Pre-Calculus	MATH-101 College Algebra
MAT-220 Business Calculus	MATH-111 Calc for Non-Science Students
CIT Electives	No equivalents; may be accepted as Gen Elective credits

**NOTE:** This list is not all-inclusive and is subject to change, as course material may change and new courses may be created and need to be evaluated for equivalency.