CCAC COVID–19 Update Sessions
AGENDA
August 20, 2021 - 3:30PM

Welcome and Opening Remarks

- General Overview – Charlene Newkirk, Southeast Region President
- Meetings with ACHD/PCHE – Evon Walters, Northwest Region President

Updates and Available Resources

- Vaccinations & Flu Shots – Bonita Richardson, Executive Assistant to the President & Board of Trustees
- Safety & Security – Andre Henderson, Executive Director of Emergency Mgmt & College Safety & Security
- Facilities – Devin Wilson, Assistant Vice President of Facilities
- Human Resources – Kimberly Manigault, Vice President for Human Resources
- Student Affairs – Mary Lou Kennedy, Associate Vice President for Enrollment Management
- Review of Online Resources – Mark Guerriero, Director of Risk Management & Insurance
- Question & Answer
Guiding Principles

- Centers for Disease Control and Prevention (CDC)
- Federal Government (Opening Guidelines)
- Pennsylvania Governor’s Reopening Model
- Pennsylvania Department of Public Health
- Allegheny County Health Department
- Pennsylvania Department of Education (PDE)
Vaccinations & Flu Shots

Bonita Richardson

Executive Assistant to the President & Board of Trustees
## Vaccinations & Flu Shots – Integrated Health 21

### Upcoming Vaccination Clinics with IH21

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Integrated Health 21 will send emails to the college community prompting them to register.

If you have questions regarding the vaccine, please refer to the Pennsylvania Department of Health's website, or call IH21 at **412-481-1644, option 1**, and ask to speak to a clinical manager.

If you’ve lost your vaccination record card and need a replacement, call IH21 at **412-481-1644, option 2**.
Safety & Security

Andre Henderson

Executive Director of Emergency Management and College Safety & Security
CCAC – Mask & Face Coverings

FACE MASKS ARE REQUIRED
Even if you are fully vaccinated, masks are mandatory on campus and in all college buildings.

ccac.edu/covid-19

WEAR A FACE MASK.
Masks should cover your nose & mouth.
Double door entrances are marked one way in - one way out.

Single doors operate as two-way traffic.

Always maintain six (6) feet between yourself and others!
KEEP 6 FEET APART.
Maintain physical distancing.
**Allegheny Campus - Primary Entrances**
- Byers Hall – main door facing Ridge
- KLI – main door facing Legacy Way
- Jones Hall – main door facing Ridge
- Library – breezeway between Milton and the Library
- Milton Hall – front main rotunda
- Physical Education Building – 3rd floor entrance on Legacy Way
- SSC – 1st floor entrance facing Ridge
- West Hall – main door facing Ridge
- OCS – main door facing Allegheny

**Boyce Campus - Primary & Secondary Entrances**
- South entrance main door at 5th floor
- North entrance from pedestrian bridge at 2nd floor

**North Campus - Primary & Secondary Entrances**
- East front main door & east side entrance

**South Campus - Primary & Secondary Entrances**
- B-Building main door near Security desk and ADA door near Financial Aid
- L-Building at 4th floor near bus stop
Stop The Spread!

**Personal Protection and Responsibility**
- Protect yourself and others
  - Wear masks
  - Keep 6 Feet Apart
  - Wash your hands

**Faculty**
- Managing your Classroom
  - Are you doing a self screening before coming to class?
  - Are you/your students social distancing at least 6 feet apart?
  - Are you and the students wearing masks properly?

**Supervisors**
- Ask your staff
  - Are you doing a self screening before coming to work?
  - Are you and your staff wearing your mask properly?
  - Have conversations; if you don’t know ASK!

**See Something Say Something!**
Facilities

Devin Wilson
Assistant Vice President of Facilities
Prevention Measures

• Equipment condition assessments by CCAC technicians and third party engineering partners.

• HVAC units have continual maintenance, repair, & attention to comply with ASHRAE and CDC recommendations to increase and/or maximize outdoor air intake (ventilation)

• Installation of new elevator cabin Ionizers

• Plexiglas shield installs per request

• The physical plant will work closely with the campuses to accommodate proper cleaning

• Constant attention to “high touch” surfaces as well as all public areas of our facilities
Elevator Cab Disinfection

- Otis Elevator
- College’s contracted vendor for testing, maintenance, & repair
- Installs began August 4th
- Custodial staff will continue to treat cars as high touch areas

**Elevator Cab Air Ionizer – How It Works**

1. Attached to existing fan equipment, the ionizer generates both negative and positive ions.
2. The ions attach to viruses, bacteria and other microbes, causing a chemical reaction that degrades them.
3. Harmful pathogenic microbes are neutralized, reducing the spread of airborne infection.
CDC Recommendations & Reminders

• “The risk of infection from touching a surface is low. The most reliable way to prevent infection from surfaces is to regularly wash hands or use hand sanitizer.” (CDC.gov)

• “Vaccination is the leading prevention strategy to protect individuals from COVID-19 disease and end the COVID-19 pandemic”

• Prevention strategies to reduce the spread:
  • Offering and promoting vaccination
  • Consistent and correct use of masks
  • Physical distancing
  • Handwashing and respiratory etiquette
Human Resources

Kimberly Manigault
Vice President for Human Resources
EMPLOYEE RESOURCES

Link to Return to Work Regulations

COMMUNITY COLLEGE OF ALLEGHENY COUNTY

Regulations, Protocols and Guidelines for Returning to the Workplace During COVID-19
EMPLOYEE RESPONSIBILITIES

Self-Screening

Link to questionnaire

Appendix 1
COVID-19 Self-Screening Questionnaire
Updated 8/20/2021

All students, employees, contractors, visitors and guests are required to review the CCAC Self-Screening Questions prior to entering CCAC buildings and facilities. The Self-Screening Questions are also posted on the myCCAC portal and may be adjusted as circumstances require. Unvaccinated individuals who answer “yes” to any of the questions below, or who otherwise feel sick or suspect that they may have been exposed to COVID-19, should stay home, and are not permitted to come to a CCAC building or facility and are to complete the COVID-19 Reporting Form. Employees should also contact the Office of Human Resources and students are to contact the local Dean of Students Office. Also, if you are fully vaccinated, please reference the current CDC Guidance found here: Recommendations for Fully Vaccinated People.

Individuals should only come to a campus/facility if they have answered “no” to every question.

- Within the last 14 days, have you had close contact (please reference pages 3) with someone who is currently sick with suspected or confirmed COVID-19?
- Have you returned from travel outside of Pennsylvania or to areas within Pennsylvania that are experiencing a spike or surge in cases of COVID-19?
- Do you have a temperature at or above 100.4° or any reason to be concerned that you are developing a temperature (without having taken a fever-reducing medicine)?
- Have you experienced a new cough that you cannot attribute to another health condition?
- Have you experienced new shortness of breath that you cannot attribute to another health condition?
- Have you experienced a new sore throat that you cannot attribute to another health condition?
- Have you experienced new muscle aches that you cannot attribute to another health condition or specific activity such as physical exercise?
- Have you had any of the following additional symptoms in combination with the above, that you cannot attribute to another health condition or specific activity: chills, repeated shaking with chills, runny nose or new sinus congestion, fatigue, new GI symptoms, new loss of taste or smell?

Face Masks

Social distancing

Washing Hands
COVID REPORTING

Link to COVID-19 Potential or Known Exposure Reporting

Covid-19 Reporting Form

Please use this form to inform the campus of any of the following:
1. A possible exposure to Covid-19
2. An inability to pass the daily health screen due to illness or other factors
3. You have been tested or tested positive for Covid-19

Background information of the person making the report

Your full name:
Your position/title:
Your phone number:
Your email address:
Nature of this report (required): Please Choose...
Date of Exposure or Symptoms (required):
Time of incident:
Location of incident: Please select a location...
Time Off

June 30, 2021

• Temporary Remote Work
• Alternative Work Arrangement
• Family First Coronavirus Response Act

July 1
Accommodations
Employee Assistance Program

https://my.ccac.edu/workingatccac/humanresources/employeeAssistanceProgram/Pages/default.aspx

Lytle Assistance Program

If you are dealing with issues that may affect your personal life or work, the Assistance Program can quickly connect you to experienced professionals.

Call 24/7: (800) 327-7272
Student Affairs

Mary Lou Kennedy
Associate Vice President for Enrollment Management
COVID 19 Student Resources

https://my.ccac.edu/Covid19StudentResources/Pages/default.aspx

• Central location college-updates related to COVID-19

• Links to college and community resources

• Weekly schedule of events
Enrollment Management/Student Services

Services are being offered in dual modalities:

- Face to face by appointment
- Virtual via Zoom
Enrollment Management/Student Services

Admissions, Financial Aid, Registration & Advising, Student Accounts
Monday-Friday 8:30 a.m. – 4:30 p.m., Monday-Thursday, 4:30 p.m. – 7:00 p.m. virtual only

Success Coaches, Workforce & Job Readiness, Perkins, Navigators and Student Engagement, Supportive Services and Counseling Services
Monday-Friday 8:30 a.m. – 4:30 p.m., evening by appointment

Military & Veterans Services
Monday-Friday 9:30 a.m. – 2:30 p.m.

Learning Services (Learning Commons, Math Café, Tutoring)
Monday – Thursday 9:00 a.m. -7:00 p.m., Friday 9:00 a.m. – 4:30 p.m., Saturday 9:00 a.m.– 2:00 p.m.

Deans of Student Development
Monday-Friday 8:30 a.m. – 4:30 p.m.

** Computer labs available at each library, learning services and in the advising suites to facilitate connection to virtual services**
Coming to Campus

• Do self-check questionnaire prior to coming to campus.

• Face coverings required while on campus for all students, faculty and staff.
  – Student mask accommodations managed by Supportive Services.

• Wash hands regularly.

• Maintain physical distancing.

• Everyone’s responsibility.
Submitting a COVID-19 Exposure Report

[Image of a website with a welcome message and links to COVID-19 information]

Link to COVID-19 Potential or Known Exposure Reporting
Select the nature of the report

Background Information

Your full name: 
Your position/title: 
Your phone number: 
Your email address: 
Your physical address: 

Nature of this report (Required): 
Academic Misconduct 
Behavioral Misconduct 
Behaviors of Concern 
Civil Rights Complaint 
COVID-19 Exposure Report 
Other

Urgency of this report (Required): 

Date of incident (Required): Format is YYYY-MM-DD.
Time of incident: 
Location of incident (Required): Please select a location ...
Communication to Students

• Student Guide to Return to On Site Courses available online.
• Student Town Hall meetings.
Resource Overview

Mark Guerriero

Director of Risk Management & Insurance
Available Resources

- Centers for Disease Control & Prevention
- Pennsylvania Department of Health
- Allegheny County Health Department

CCAC’s WEBSITE:
- CCAC COVID-19 Resources
- CCAC COVID-19 Dashboard

MyCCAC PORTAL:
- Human Resources @ MyCCAC
- Student Resources @ MyCCAC
Questions?