CCAC Has Received your Free Application for Federal Student Aid — What's Next?

Great news! 🎉 Your FAFSA has been received. Now it's time to complete the next steps so we can finalize your financial aid award.

✅ **1. Check Your "To Do" List in Financial Aid Self-Service**

Log in to **Financial Aid Self-Service** and review your **To Do (Required Documents)** list.

Access your Financial Aid self-service at https://my.ccac.edu/campusm/home#menu

- Submit any requested documents as soon as possible.

- Aid cannot be finalized until all required items are received and reviewed.

Common requests may include:
• Verification forms
• Identity/citizenship documentation (if required)
• Tax or income documents (if requested)
• Any other required forms

✅ **2. Confirm That Your Admissions File Is Complete**

Your FAFSA information must match your CCAC student record (name, date of birth, and Social Security Number).

If your admissions file is incomplete or your information does not match, your aid may be delayed. Contact Admissions if you are unsure.

✅ **3. Register for Classes (Very Important!)**

Financial aid is based on enrollment.

- If you receive an award prior to registering for the term, your award will be based on full-time (12 or more credits) enrollment.

- Your award may change depending on your number of registered credits.

- Federal student loans require **at least half-time enrollment (6 credits).**

If you are not registered, we cannot determine your final aid eligibility.

✅ **4. Review Your Financial Aid Award**

Once your file is complete, your award will be available in your **Financial Aid Self-Service**.

Access your Financial Aid self-service at https://my.ccac.edu/campusm/home#menu

When notified:
• Review your award carefully.
• Grants and scholarships (if eligible) apply automatically.
• Loans are optional — you must request them in your Colleague self-service.

How to Request a Student Loan

Be sure to review everything before the payment deadline.

✅ **5. Complete Loan Requirements (If Requesting Loans)**

If you request federal student loans and are enrolled at least half-time (6 credits), you must complete:

• **Entrance Counseling**
• **Master Promissory Note (MPN)**

Loans cannot be awarded or disbursed until both are completed.

Complete online at:
Entrance Counseling: https://studentaid.gov/entrance-counseling
Master Promissory Note: https://studentaid.gov/mpn

✅ 6. Review Your Student Account & Set Up Refund Preferences

After aid is applied to your tuition and fees, any remaining eligible funds will be issued to you as a refund. Refunds will be issued within 14 days of your Financial Aid crediting to your Student Account. You can check on the status of your account at any time by logging into the Online Student Account Center at https://sso.ccac.edu/adfs/ls/idpinitiatedsignon.aspx?logintoRP=https://secure.touchnet.net/C23065_tsa/web/caslogin.jsp.

To receive your refund faster:
• Set up **direct deposit** in your Online Student Account Center (recommended).

If not enrolled in direct deposit, refunds will be issued by check and mailed to your address on file with the College. Refund checks are processed and mailed by ECSI, our third party service provider.

✅ 7. Monitor Your CCAC Student Email & Self-Service

Check regularly for:
• Additional document requests
• Status updates
• Deadlines and reminders

Missing a message could delay or impact your financial aid award.

Need Help?

If you have questions or need assistance, contact the Financial Aid Office:

📞 Phone: 412-237-2222 Option 1 then Option 2

📧 Email: Financialaid@ccac.edu

🕐 Hours: Monday, Tuesday, Thursday, Friday 8:30AM–4:30PM
Wednesday 8:30AM–7:00PM

We're here to help you every step of the way!