

COMMUNITY COLLEGE OF ALLEGHENY COUNTY

Required Clearances for Employment (2026)



New hires must provide valid, unexpired employment clearances before their start date. In Pennsylvania, employment clearances are valid for 60 months (five years) from the date of issue. If a clearance expires within the new hire's first year of employment, the individual will be required to obtain a new clearance in accordance with CCAC policy. All clearances must be issued for employment purposes.

FBI Criminal History Clearance (Act 114) (AKA: FBI Fingerprint Clearance)

Office of Children, Youth and Families
ChildLine and Abuse Registry | ChildLine Clearance Verification Unit
P.O. Box 8053 | Harrisburg, PA 17105-8053 | 1-877-371-5422 | F 717-772-6533 | www.dhs.pa.gov

Cost: \$24.95 | Service Code: 1KG756
Application Website:
<https://uenroll.identogo.com/>

Child Abuse History Clearance (Act 33)

ISSUED BY: Commonwealth of Pennsylvania
 Department of Human Services
 CHILDLINE AND ABUSE REGISTRY
 ChildLine Verification Unit
 P.O. Box 8170
 Harrisburg, PA 17105-8170
 1-877-371-5422

Cost: \$13.00
Application Website:
<https://www.compass.state.pa.us/CWIS>

PATCH Clearance (Act 34) (Pennsylvania Access To Criminal History)

Director, Criminal Records and Identification Division
 Pennsylvania State Police

Cost: \$22.00
Application Website:
<https://epatch.pa.gov/home>

Please note that the Department of Education (DOE) fingerprinting clearance cannot be accepted. This clearance is frequently submitted; however, it does not meet employment requirements. New hires are required to obtain the FBI Criminal History Clearance (see example above), which is a federal background check that searches national databases.