Steps for Scheduling a Virtual FA Appointment

Students can schedule a Virtual Appointment with a Financial Aid representative via Appointment Central under “Quick Links” in their MyCCAC Student Portal. Log on to https://webapps.ccac.edu/AppointmentCentral/ to schedule an appointment.

1. Log on to your Student Portal via the ‘MyCCAC’ icon located at the bottom of CCAC’s homepage.

2. Select “Appointment Central” located under the Quick Links tab on the right side of the page.

3. Click “Next” on the Appointment Central Wizard box

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4. Select **By Service**

5. Scroll to the Bottom and Select **“Virtual Financial Aid”**

6. Under ‘Other Locations’ select **“Online Assistance”**

7. Click **“Next”** on Appointment Central Wizard
8. Select the Date you would like to make your appointment

9. Select Time you would like your appointment and click “Next”

10. Click “I don’t have/forgot NetID account” and click “Next”

11. Type in requested information (make sure to use email address you would like the Zoom link sent to) and click “Next”

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12. Type in requested information and click “Next”

13. Verify information is correct and Click “Make Appointment”

14. Congratulations, you have successfully created a Virtual Financial Aid Appointment. You will receive a Zoom link 20-30 minutes prior to your appointment date/time. Simply click on the link and a financial aid representative will assist you.

Computers are available at each campus.

Questions contact the Financial Aid office at the campus you are attending.

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