Guide to STUDENT SERVICES

OUR GOAL IS YOUR SUCCESS.
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INTRODUCTION

In addition to providing a first-class education that includes nearly 160 academic and career training programs as well as a vibrant student life scene, the Community College of Allegheny County offers a wide range of services designed to help students make the most of their college experience.

Contained within these pages is a wealth of information covering many areas of interest, including how to access assistance when selecting a major, registering for classes, paying for college and seeking academic support. This guide also features information on campus amenities, such as the location and hours of operation of CCAC’s fitness centers, bookstores, cafeterias, student lounges and walk-in assistance centers as well as information pertaining to campus security, student life opportunities and services specifically designed for Pittsburgh Promise students, military and veteran students and their dependents, international students and students with documented disabilities.

Additional copies of this publication may be obtained by emailing success@ccac.edu or by calling 412.237.3100. An electronic version is also available. Visit ccac.edu/StudentServices/ to learn more.
Academic Advising helps students:

- choose an academic program and develop an academic plan
- make effective decisions concerning their educational and career goals
- familiarize themselves with resources and services on campus
- understand online learning course requirements
- know and understand the institutional requirements of CCAC
- interpret student placement test scores
- verify course prerequisites and corequisites
- select courses each semester that progress toward fulfilling their degree plan and/or transfer requirements
- answer academic policy questions
- change an academic major
- understand the graduation process
- apply for academic forgiveness

Students can meet with an academic advisor at any of the college’s campuses or centers. Advisors are available in person or online. Students may see an advisor on a walk-in basis except at the West Hills and Washington County centers, which take appointments only as shown above. Students can make an appointment to meet with an advisor in person at ccac.edu/appointment-central/ or online at ccac.edu/web-based-advising/.

More information can be found at ccac.edu/academic-advisement/.

Days of the Week:
M=Monday  T=Tuesday  W=Wednesday  R=Thursday  F=Friday  S=Saturday  U=Sunday
REGISTRATION & ADVISEMENT • REGISTRATION

Allegheny Campus
SSC–First Stop, 412.237.2700
8:00 AM–7:00 PM, M–R
8:00 AM–4:30 PM, F
10:00 AM–1:00 PM, Second Saturday of Each Month

Boyce Campus
S–558, 724.325.6674
8:00 AM–7:00 PM, M–R
8:00 AM–4:30 PM, F
10:00 AM–1:00 PM, Second Saturday of Each Month

North Campus
Room 1004, 412.369.3700
8:00 AM–7:00 PM, M–R
8:00 AM–4:30 PM, F
10:00 AM–1:00 PM, Second Saturday of Each Month

South Campus
B–340, 412.469.6203
8:00 AM–7:00 PM, M–R
8:00 AM–4:30 PM, F
10:00 AM–1:00 PM, Second Saturday of Each Month

North Campus
Room 1004, 412.369.3700
8:00 AM–7:00 PM, M–R
8:00 AM–4:30 PM, F
10:00 AM–1:00 PM, Second Saturday of Each Month

West Hills Center
S1500, 412.788.7500
8:00 AM–7:00 PM, M–R
8:00 AM–4:30 PM, F

Braddock Hills Center
412.271.0201
Call for information to complete the registration process.

Washington County Center
724.223.1012
Call for information to complete the registration process.

Homewood-Brushton Center
412.371.1600
Call for information to complete the registration process.

CCAC’s Registration offices help students to register for any of the thousands of classes offered at CCAC every term. Services include:

• in-person registration
• online registration via MyCCAC Self-Service
• changing a course schedule
• dropping and adding courses
• processing course withdrawals
• evaluating applications for transfer credit
• reviewing and certifying graduation applications
• learning about academic calendars and deadlines
• verification of residency requirements
• processing change of name and address requests
• finding out about registration periods and payment dates
• cross-registering at other local colleges and universities
• obtaining a CCAC student photo ID card
## MANAGING FINANCES & PAYING FOR COLLEGE • FINANCIAL AID

### CCAC’s Financial Aid offices help students:
- complete the Free Application for Federal Student Aid (FAFSA)
- answer financial aid questions
- learn about grants, loans, work-study positions and scholarships—including AwardSpring, the college’s online scholarship website
- access millions of dollars in public money and scholarships
- download forms and financial aid brochures
- obtain professional help with applications

<table>
<thead>
<tr>
<th>Campus</th>
<th>Location</th>
<th>Phone</th>
</tr>
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<tbody>
<tr>
<td>Allegheny Campus</td>
<td>SSC–140, 412.237.2589</td>
<td>8:00 AM–7:00 PM, M–R</td>
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<td>8:00 AM–4:30 PM, F</td>
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<td></td>
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<td>10:00 AM–1:00 PM, Second Saturday of Each Month</td>
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<tr>
<td>Boyce Campus</td>
<td>S–565, 724.325.6602</td>
<td>8:00 AM–7:00 PM, M–R</td>
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<td>8:00 AM–4:30 PM, F</td>
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<td>10:00 AM–1:00 PM, Second Saturday of Each Month</td>
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<tr>
<td>North Campus</td>
<td>Room 1003, 412.369.3656</td>
<td>8:00 AM–7:00 PM, M–R</td>
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<td>8:00 AM–4:30 PM, F</td>
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<td>10:00 AM–1:00 PM, Second Saturday of Each Month</td>
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<tr>
<td>South Campus</td>
<td>B–308, 412.469.6241</td>
<td>8:00 AM–7:00 PM, M–R</td>
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<td>8:00 AM–4:30 PM, F</td>
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<td>10:00 AM–1:00 PM, Second Saturday of Each Month</td>
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<tr>
<td>Homewood-Brushton Center</td>
<td>Room 108, 412.371.1600</td>
<td>8:00 AM–7:00 PM, M–R</td>
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<td></td>
<td>8:00 AM–4:30 PM, F</td>
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<tr>
<td></td>
<td></td>
<td>10:00 AM–1:00 PM, Second Saturday of Each Month</td>
</tr>
<tr>
<td>Braddock Hills Center</td>
<td>412.271.0201</td>
<td>Call for information to complete the financial aid process.</td>
</tr>
<tr>
<td>Washington County Center</td>
<td>724.223.1012</td>
<td>Call for information to complete the financial aid process.</td>
</tr>
<tr>
<td>West Hills Center</td>
<td>S1505, 412.788.7500</td>
<td>Call for information to complete the financial aid process.</td>
</tr>
</tbody>
</table>

*8:00 AM–7:00 PM, M–R
8:00 AM–4:30 PM, F
10:00 AM–1:00 PM, Second Saturday of Each Month*
MANAGING FINANCES & PAYING FOR COLLEGE • STUDENT ACCOUNTS

Allegheny Campus
SSC–150, 412.237.4641
8:00 AM–7:00 PM, M–R
8:00 AM–4:30 PM, F
10:00 AM–1:00 PM, Second Saturday of Each Month

Boyce Campus
S–572, 724.325.6689
8:00 AM–7:00 PM, M–R
8:00 AM–4:30 PM, F
10:00 AM–1:00 PM, Second Saturday of Each Month

North Campus
Room 1006, 412.369.3670
8:00 AM–7:00 PM, M–R
8:00 AM–4:30 PM, F
10:00 AM–1:00 PM, Second Saturday of Each Month

South Campus
B–327, 412.469.6311
8:00 AM–7:00 PM, M–R
8:00 AM–4:30 PM, F
10:00 AM–1:00 PM, Second Saturday of Each Month

West Hills Center
N1500, 412.788.7505
8:00 AM–7:00 PM, M–R
8:00 AM–4:30 PM, F

ONLINE STUDENT ACCOUNT CENTER
CCAC offers students flexibility in paying for college and 24/7 access to their student account via the Online Student Account Center, available through MyCCAC. The complete range of services comprises:
• viewing student account activity and current account balance
• viewing e-bill statements
• storing payment methods for quick and easy payment
• paying student accounts—students can schedule payments in real time or for a future date via ACH and debit/credit cards
• enrolling in a tuition payment plan to pay balances in installments
• entering bank account information for electronic direct deposit of student refunds
• consenting to electronic 1098-T year-end tax statements
• enrolling in student account text message alerts
• granting authorized user (parents, employer, etc.) access in order to help students manage their individual accounts

STUDENT ACCOUNT OFFICES
CCAC Student Account offices are located on each campus and at West Hills Center. The complete range of services comprises:
• facilitating payments in person by cash or check, and by debit or credit card in person or over the phone
• facilitating payments via third-party sponsors and/or company checks
• providing information about tuition and fees
• answering questions related to payment deadlines, tuition payment plans and settling outstanding accounts
• supplying student refund information
STUDENT RESOURCES • ONLINE SERVICES

CCAC offers the following online services for students:

- **MyCCAC Portal** ([my.ccac.edu](http://my.ccac.edu)) gives students access to important account information and online tools for managing their academic career, including:
  - **Blackboard** is the course management system used to teach internet, hybrid and traditional courses supported with a Blackboard course site. Students can use a web browser to access course materials, announcements, assessments and join online discussions. Blackboard provides the convenience of being available at any time from any location with an internet connection.
  - **CCAC Central Self-Service** makes it easy for current students to search for courses, register, view grades, access financial information and more.
  - **Academic email**
  - **Important academic deadlines**
  - **College-wide events & news**

- **Appointment Central** ([ccac.edu/appointment-central/](http://ccac.edu/appointment-central/)) enables students to make appointments on campus for specific services, including advisement and tutoring.

- **Online Dean** ([webapps.ccac.edu/OnlineDean/](http://webapps.ccac.edu/OnlineDean/)) offers students the opportunity to contact the deans of Student Development with questions relating to a variety of student issues and concerns.

- **Online Student Orientation** ([ccac.edu/orientation/](http://ccac.edu/orientation/)) provides an overview of CCAC and college life, including information on how to access CCAC programs and services as well as student clubs, organizations and other cultural, recreational and educational opportunities.

- **Online Tutoring** ([ccac.edu/tutoring/](http://ccac.edu/tutoring/)) features live chat rooms and conference sessions, message boards and more.
Staffed by professional counselors, CCAC’s Counseling Centers offer students a wide variety of transfer, career, personal and academic counseling, including:

- help selecting courses appropriate for transfer to other institutions
- online career inventories and other guidance tools
- assistance with a broad range of academic and personal issues
- research and development of individual career choices and priorities
- confidential individual appointments
- workshops, seminars and college fairs
Open year round, the CCAC Libraries offer students:

- more than 250,000 books, 80 periodical titles and 20,000 audiovisual titles
- ONESEARCH for finding books, articles, videos and more from a single search box
- article databases by subject or an A–Z list
- comprehensive subject and course guides
- i-CONNECT (a tutorial for more effective researching in five easy steps)
- expanded availability of articles and multimedia content from The New York Times
- interlibrary loans
- access to computer resources
- many quiet study areas
- leisure reading and media

Visit the library online at ccac.edu/library/.
CCAC Career Services supports students with a full range of services, including:

- crafting resumes and cover letters, assisting with internship and job searches, and helping students learn what career opportunities exist in their field of interest
- obtaining work experience by locating opportunities for part-time and seasonal employment and on-campus work-study positions
- hosting on-campus employer networking and job fairs each fall and spring semester
- providing interview preparation and tips, mock interviews, elevator pitch coaching and classroom presentations
- serving as guest speaker at student clubs and organizations
- furnishing career resources to all students

College Central is CCAC’s online job bank. Once logged in to collegecentral.com/ccac, students can register, post their resume and have it reviewed, create a portfolio, search for and apply to opportunities, receive occupational updates and referrals, and be searchable by employers.

Additional resources are also available online at ccac.edu/job-placement/.

Students at the CCAC centers should contact their campus for hours and appointments at their center.
## STUDENT RESOURCES • COMPUTER LABS

<table>
<thead>
<tr>
<th>Campus</th>
<th>Location</th>
<th>Fall/Spring Term Hours</th>
<th>Summer Term Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allegheny Campus</td>
<td>SSC–321</td>
<td>8:00 AM–4:00 PM, M–F</td>
<td>For summer hours, please see MyCCAC&gt;MyTechnology&gt;Support and Training&gt;Open Campus Labs.</td>
</tr>
<tr>
<td>Boyce Campus</td>
<td>S–588</td>
<td>8:00 AM–4:00 PM, M–F</td>
<td>For summer hours, please see MyCCAC&gt;MyTechnology&gt;Support and Training&gt;Open Campus Labs.</td>
</tr>
<tr>
<td>North Campus</td>
<td>Room 2004</td>
<td>8:00 AM–4:00 PM, M–F</td>
<td>For summer hours, please see MyCCAC&gt;MyTechnology&gt;Support and Training&gt;Open Campus Labs.</td>
</tr>
<tr>
<td>South Campus</td>
<td>L–482</td>
<td>8:00 AM–4:00 PM, M–F</td>
<td>For summer hours, please see MyCCAC&gt;MyTechnology&gt;Support and Training&gt;Open Campus Labs.</td>
</tr>
</tbody>
</table>

**Homewood-Brushton Center**
412.371.1600  
Please call for hours of operation.  
Computer availability may be limited.

**West Hills Center**
412.788.7500  
Please call for hours of operation.  
Computer availability may be limited.

**Braddock Hills Center**
412.271.0201  
Please call for hours of operation.  
Computer availability may be limited.

**Washington County Center**
724.223.1012  
Please call for hours of operation.  
Computer availability may be limited.

CCAC’s computer labs and campus libraries offer students access to computer resources.

Students are encouraged to contact the ITS ServiceDesk with their CCAC-related technology questions—by phone at 412.237.8700, by email at help@servicedesk.ccac.edu or by chat through MyCCAC.
The CCAC food pantries provide quality food items at no cost to students and their families.

- Items vary each month and may include canned vegetables, soups, beans, pasta and pasta sauce, other essential meal items and toiletries. Fresh produce, frozen meat, eggs and milk are also available at some locations.
- Recipients are able to take what they would like, maximizing their satisfaction and minimizing waste. Recipients receive enough food for three days, based on family size.
- Names of students who participate are kept confidential.

**STUDENT RESOURCES • FOOD PANTRIES**

**Allegheny Campus**
Physical Education Building 105
To access the food pantry, students should visit the Student Life office or call 412.237.2675.
Emergency food assistance is available at all times.

**Boyce Campus**
S593B
To sign up, students should visit the Student Life office or call 724.325.6622.
12:00 PM–2:00 PM, Every Thursday
(Emergency food assistance is available outside of these times.)

**North Campus**
Gymnasium, Stage Right
To access North Harvest, students should come to the pantry during operating hours or visit the Student Life office.
For more information, email mkelly2@ccac.edu or call 412-369-3725.
1:00 PM–4:00 PM, M & T
1:00 PM–6:00 PM, Last Tuesday of each month
(Emergency food boxes are available outside of operating hours by visiting campus security.)

**West Hills Center**
S1714
Scheduled to open in January 2020.
For more information, email lwestrom@ccac.edu
2:00 PM–4:00 PM, M & T
4:00 PM–6:00 PM, W
12:00 PM–2:00 PM, R
(Emergency food assistance is available outside of these times.)

**Braddock Hills Center**
Emergency food assistance is available. See the daytime administrator.

**Washington County Center**
Emergency food assistance is available at the center or by calling 724.223.1016.

**Homewood-Brushton Center**
Room 106
To access the food pantry, students should visit the Student Services office or call 412.371.1600.
11:00 AM–1:00 PM, Every Thursday

**South Campus**
G–313
To access the Campus Cupboard, students should come to the pantry during operating hours or call 412.469.6352.
2:00 PM–4:00 PM, M & T
4:00 PM–6:00 PM, W
12:00 PM–2:00 PM, R
(Emergency food assistance is available outside of these times.)
The Military and Veterans Service Centers serve as a confidential single point of contact for all veterans, service members and their families attending CCAC. The centers help these students navigate all chapters of the Veterans Administration GI Bill, from application and processing through the securing of benefits. Each of these campus centers of excellence for veteran student success offers a facilitator, success coaches and a support network.

Educational benefits and services offered by CCAC to veterans, military-connected students and, in some cases, to spouses and dependents, include:

- high quality programs of study across six diverse career paths
- in-county tuition rates
- academic advising and counseling
- career counseling
- disability services
- financial aid
- educational and vocational training for individuals with disabilities
- work-study opportunities
- academic support services and tutoring
- health career grant-funded opportunities
SPECIALIZED SERVICES • INTERNATIONAL STUDENTS

Allegheny Campus
SSC–171 • 412.237.2629 • 8:00 AM–4:30 PM, M–F

The International Students office, located on Allegheny Campus, assists all international students attending CCAC to:
• overcome the challenges of studying and living in a new culture
• verify their student status to U.S. Citizenship and Immigration Services
• obtain I-20s and appropriate documentation for U.S. Citizenship and Immigration Services
• acquire information about English as an Academic Language (EAL)

For students not attending Allegheny Campus, student success coaches are available at each campus for assistance.

SPECIALIZED SERVICES • STUDENTS WITH DISABILITIES

Allegheny Campus
L–114
412.237.4612
8:00 AM–4:30 PM, M–F
Evenings by Appointment

Boyce Campus
N–560
724.325.6604
8:00 AM–4:30 PM, M–F
Evenings by Appointment

North Campus
Room 1008
412.369.3649
8:00 AM–4:30 PM, M–F
Evenings by Appointment

South Campus
B–311
412.469.6207
8:00 AM–4:30 PM, M–F
Evenings by Appointment

Homewood-Brushton Center
412.371.1600
Call for information.

West Hills Center
S1510
412.788.7508
8:30 AM–3:00 PM, M & T
8:30 AM–4:30 PM, W

CCAC Supportive Services for Students with Disabilities offices offer services for individuals with documented disabilities. Reasonable accommodations are required under the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act. Services are individualized and determined based on an interactive process between the student and the director of the office. Students should contact the office to request and register for services.
SPECIALIZED SERVICES • CAREER & TECHNICAL EDUCATION STUDENTS

Allegheny Campus  Boyce Campus  North Campus  South Campus  West Hills Center
412.237.4634  724.325.6855  412.369.3710  412.469.6001  412.788.7397

CCAC's Perkins office provides academic support to all students enrolled in Career and Technical Education (CTE) programs. Services include:
• study groups and workshops
• monitoring student progress and referring students to tutoring and other services
• helping students connect to existing college resources, such as Career Services, Counseling, Financial Aid, Supportive Services, Advisement and the Learning Center

SPECIALIZED SERVICES • PITTSBURGH PROMISE & EXTENSION STUDENTS

Allegheny Campus  Promise Coach  Extension Coach

Located on Allegheny Campus, the Pittsburgh Promise Scholars’ Initiative provides a full range of support services to students at all campuses and centers who are in the Pittsburgh Promise and CCAC Extension programs. Pittsburgh Promise and CCAC Extension coaches work with students to ensure their academic success and completion in the following ways:
• review students’ goals for enrolling in college
• explain college policies and procedures; discuss concerns or issues
• monitor student progress; refer students to tutoring and other services
• provide Lunch & Learn workshops; make classroom presentations
• make sure financial aid forms are completed on time
• take students to college fairs and cultural events
SPECIALIZED SERVICES • ACT 101

Allegheny Campus
L-404, 412.237.6540 • 8:00 AM–4:30 PM, M–F

Housed on Allegheny Campus, ACT 101 serves qualifying students from all campuses and centers and offers the following benefits:
• a textbook lending library
• opportunities for educational and cultural events to broaden students’ perspectives
• frequent workshops and special programs enhancing student success

All students have access to a success coach to discuss problems and find solutions.
ACADEMIC SUPPORT • TUTORING BY APPOINTMENT

Allegheny Campus  
L–309  
412.237.2584

Boyce Campus  
N–406  
724.325.6666 or 724.325.6729

North Campus  
Library, Second Floor  
412.369.3717 or 412.369.3681

South Campus  
L–547  
412.469.6284

West Hills Center  
S1408  
412.788.7390

CCAC offers free tutoring services at each campus. Services include:
• in-house tutoring in many subjects, study skills and writing skills
• 10 hours of free online tutoring through SMARTTHINKING at services.smarthinking.com

Students can visit the Tutoring offices at any of the four campuses or find more information at ccac.edu/tutoring/.

ACADEMIC SUPPORT • WALK-IN TUTORING • LEARNING COMMONS

CCAC offers free walk-in assistance centers for students seeking extra help in reading and writing—no appointment necessary.

Allegheny Campus  
Library Building, Third Floor (L–313), 412.237.4543

Boyce Campus  
N–504, 724.325.6876

North Campus  
Library, Second Floor, 412.369.1621

South Campus  
L–547, 412.469.6393

Homewood-Brushton Center  
Room 113, 412.317.1600

Call for hours of operation.

Fall/Spring Term Hours: 9:00 AM–7:00 PM, M–R  
9:00 AM–4:30 PM, F

Summer Term Hours: 9:00 AM–7:00 PM, M–R  
9:00 AM–4:30 PM, F

ACADEMIC SUPPORT • WALK-IN TUTORING • MATH CAFÉS

CCAC offers free walk-in assistance centers for students seeking extra help in math—no appointment necessary.

Allegheny Campus  
Library Building, Third Floor (L–3R), 412.237.4543

Boyce Campus  
N–504, 724.325.6876

North Campus  
Library, Second Floor, 412.369.4109

South Campus  
L–547, 412.469.6393

West Hills Center  
S1403, 412.788.7355

Fall/Spring Term Hours: 9:00 AM–7:00 PM, M–R  
9:00 AM–4:30 PM, F

Summer Term Hours: 9:00 AM–7:00 PM, M–R  
9:00 AM–4:30 PM, F
ACADEMIC SUPPORT • STUDENT SUCCESS COACHES

Allegheny Campus
L–404A
412.237.2740

Boyce Campus
N–504A & 504B
724.325.6817 & 724.325.6769

North Campus
Room 2003
412.369.3711

South Campus
B–408 & 409
412.469.6352 & 412.469.6221

CCAC’s student success coaches provide support services to students at all campuses and centers who are required to take courses in the developmental sequence, including DVS060, DVS070, MAT080, MAT090, ENG089 and ENG100. Student success coaches help in the following ways:

- review students’ goals for enrolling in college
- monitor student attendance and progress
- refer students to tutoring and other services
- explain college policies and procedures
- provide lunch & learn workshops and make classroom presentations

COLLEGE LIFE & CAMPUS AMENITIES • STUDENT LIFE

Allegheny Campus
Physical Education Building
Room 431
412.237.2675
8:30 AM–7:00 PM, M–R
8:30 AM–4:30 PM, F

Boyce Campus
S–521
724.325.6622
8:00 AM–4:30 PM, M–F

North Campus
Room 1020
412.369.3692
8:00 AM–7:00 PM, M–R
8:00 AM–4:30 PM, F

South Campus
B–453
412.469.6244
8:00 AM–4:30 PM, M–F

West Hills Center
Room S1407
412.788.7512
8:00 AM–4:00 PM, M, T & F
11:00 AM–7:00 PM, W & R

In addition to the hours of operation listed above, each campus Office of Student Life sponsors a variety of evening events. Contact the office for more information.

Student Life provides students with access to the many activities available outside the classroom, including:

- intercollegiate sports—National Junior College Athletic Association and Western Pennsylvania Collegiate Conference intercollegiate sports teams include men’s and women’s basketball, bowling, cross-country and golf, men’s baseball and women’s softball and volleyball. In addition, CCAC offers a variety of intramural sports for both men and women at each campus.
- cultural events—live theater, music concerts and art shows
- discount tickets to numerous Pittsburgh attractions
- more than 60 student clubs and organizations as well as four honor societies and other student leadership and recreational opportunities
- club meeting rooms and student gathering places
CCAC’s Allegheny Campus fitness center provides access to a full range of services, including:

- state-of-the-art equipment, including treadmills, elliptical trainers, rowing machines, bikes and steppers
- strength training in the weight room and free fitness assessments
- racquetball courts
- gymnasium
- RED (Rejuvenate Every Day) Total Fitness Room
- nutrition center
- specialized fitness equipment for students with disabilities

Boyce Campus
Fitness Center, W–309 • 724.325.6678 or 724.325.6638 • Hours Vary

CCAC’s Boyce Campus fitness center provides access to a full range of services, including:

- state-of-the-art equipment, including treadmills, elliptical trainers, bikes and steppers
- strength training in the weight room and free fitness assessments
- gymnasium

North Campus
Fitness Center, Room 1210 • 412.369.3728 • Hours Vary

CCAC’s North Campus fitness center provides access to a full range of services, including:

- state-of-the-art equipment, including treadmills, elliptical trainers, bikes and steppers
- strength training in the weight room and free fitness assessments
- gymnasium, with open basketball times available
- specialized fitness equipment for students with disabilities

South Campus
Fitness Center, G–422 • 412.469.4309 • Hours Vary

CCAC’s South Campus fitness center provides access to a full range of services, including:

- state-of-the-art equipment, including treadmills, elliptical trainers, rowing machines, bikes and steppers
- strength training in the weight room and free fitness assessments
- free weights and cross-fit equipment, benches, an indoor track and workshops
CCAC’s full-service bookstores are open Monday through Friday and during extended evening and Saturday hours at peak times. For the current hours of operation at each location or to shop online for textbook and general merchandise needs, students may visit ccacshop.com. Hours are subject to change as business needs dictate; students should contact the bookstore directly before making a special trip.

Listed below are the normal hours of operation of the cafeteria at each location for the fall and spring terms. Hours may vary during the summer terms. The cafeterias are closed on holidays, during breaks and between terms.

The cafeterias are pay as you go and accept cash, debit cards and credit cards.
COLLEGE LIFE & CAMPUS AMENITIES • STUDENT LOUNGES

Allegheny Campus
P–431

Boyce Campus
North Wing, Level 4
South Wing, Levels 5 & 6
West Wing, Level 4

North Campus
First Floor

Homewood-Brushton Center
Second Floor, Top of Stairs

West Hills Center
First Floor, Near Front Desk
Second Floor, Top of Stairs

South Campus
B4 Commons (fourth floor, between G-wing & L-wing)
D Bridge (fourth floor, between Buildings B & D)
D1 Lounge (near the elevators)
D5 Lounge (fifth floor, across from the elevator)
G4 Lounge (vending machine area at end of hallway)
G5 Lounge (across from the gymnasium)
L4 Lounge (beside the computer lab)
L5 Lounge (beside the library)
Mezzanine (fourth floor, between B–409 & B–411)

Braddock Hills Center
Room 112

COLLEGE LIFE & CAMPUS AMENITIES • STARBUCKS

The Allegheny Campus Starbucks is located along Ridge Avenue on the ground floor of the renovated Physical Education Building next to the bookstore.
7:00 AM–8:30 PM, M–F
7:00 AM–8:00 PM, S & U
SAFETY & SECURITY • POLICE • FIRE • EMS

From campus/center landlines, dial 9 first, then 911. After calling 911, be sure to notify security of the incident and location.

Allegheny Campus
Security Office • Lost & Found
Located inside the main entrance of the Physical Education Building
412.237.2662

Switchboard
Dial “0” from campus landlines or 412.237.2525.

Boyce Campus
Security Office • Lost & Found
Located inside and to the left of the main entrance
724.325.6653 (Office)
412.529.9664 (Cell)

Switchboard
Dial “0” from campus landlines or 412.371.1600

North Campus
Security Office • Lost & Found
Located inside the main entrance, hallway on the right
412.369.4100

Switchboard
Dial “0” from campus landlines or 412.366.7000.

South Campus
Security Office • Lost & Found
Located in B-Building (level 3) across from Information
412.469.6260

Switchboard
Dial “0” from campus landlines or 412.469.1100.

Homewood-Brushton Center
Switchboard
412.371.1600

West Hills Center
Security Office • Lost & Found
Located inside and to the right of the main student entrance
412.788.7370
Switchboard
412.788.7500

Braddock Hills Center
Switchboard
412.271.0201

Washington County Center
Switchboard
724.223.1012

SAFETY & SECURITY • INCIDENT REPORTING
ccac.edu/incident/ • Report any incidents of concern toward you or your fellow students, including any disturbing, aggressive or inappropriate student behavior. The CCAC Incident Report is also used to report student behavior that is in violation of the Academic or Behavioral Code of Student Conduct or is of concern for the safety and well-being of students and the college community.
SAFETY & SECURITY • SEVERE WEATHER NOTIFICATIONS

In the event of a weather-related closure, CCAC will make every attempt to alert the college community no later than 6:30 a.m. to ensure commuters have adequate notice of any delays or cancellations.

For both weather-related closures and other emergencies, CCAC utilizes the RAVE Alert™ mass notification system—in addition to distributing closure information via local television stations. As a registered student, you will automatically receive RAVE notifications via email, text and voicemail unless you choose to opt-out. To update your preferred contact information for receiving alerts, log in to MyCCAC and update your User Profile.

To access additional convenient resources, such as safety features that connect you directly to campus security, anonymous tools for reporting suspicious activity, a directory of campus contact information and more, download the RAVE Guardian app, available from your phone’s app store. Once activated, follow the steps to log in and select your campus location.

For more information, visit ccac.edu/alerts/.
CAMPUS & CENTER LOCATIONS

CCAC operates four campuses and four centers throughout Allegheny and Washington counties. In addition, CCAC offers educational and career training opportunities at the Energy Innovation Center located in the city’s Uptown neighborhood.

**Allegheny Campus**
412.237.2525
808 Ridge Avenue
Pittsburgh, PA 15212-6097

**Boyce Campus**
412.371.8651 or 724.327.1327
595 Beatty Road
Monroeville, PA 15146-1396

**Allegheny Campus**
412.237.2525
808 Ridge Avenue
Pittsburgh, PA 15212-6097

**Homewood–Brushton Center**
412.371.1600
701 North Homewood Avenue
Pittsburgh, PA 15208-1806

**North Campus**
412.366.7000
8701 Perry Highway
Pittsburgh, PA 15237-5353

**South Campus**
412.469.1100
1750 Clairton Road (Route 885)
West Mifflin, PA 15122-3029

**West Hills Center**
412.788.7500
1000 McKee Road
Oakdale, PA 15071-1099

**Braddock Hills Center**
412.271.0201
250 Yost Boulevard
Braddock Hills, PA 15221-4818

**Energy Innovation Center**
412.482.3381
1435 Bedford Avenue
Pittsburgh, PA 15219-3675

**Washington County Center**
724.223.1012
Washington Crown Center Mall
1500 West Chestnut Street
Washington, PA 15301-5869

Hopefully, this CCAC Guide to Student Services has answered any questions you might have. For additional concerns, please note the contact information listed above.

Notifications of nondiscrimination and contact information can be found at ccac.edu/nondiscrimination.

This publication was created by the CCAC Public Relations & Marketing Department.
About the Community College of Allegheny County (CCAC)

Since its founding in 1966, CCAC has flourished, becoming the educational powerhouse it is today—a nationally renowned two-year college dedicated to serving all members of the community. From groundbreaking student success initiatives to top-ranked academic and career-based programs, CCAC continues to be the college of choice for nearly one out of every three adults in Allegheny County.

Each year, more than 25,000 students enroll at CCAC, taking advantage of nearly 160 degree, certificate, diploma and transfer programs while thousands more access noncredit and workforce development courses. Comprising four campuses and four neighborhood centers as well as other off-site locations, including the Energy Innovation Center, CCAC is honored to have one of the largest veteran student populations in the state and takes pride in ranking among the nation’s top community colleges for the number of individuals graduating in nursing and the health-related professions.

CCAC graduates have transferred to the nation’s most prestigious colleges and universities, have obtained the most academically challenging and competitive degrees, and can be found at leading companies, organizations and institutions throughout the country. CCAC alumni are actively engaged in every sector of society, providing leadership to scores of economic, scientific, civic and philanthropic entities both in the Pittsburgh region and around the world. Visit ccac.edu to learn more.