

**Equipment Loan Contract**  
**Community College of Allegheny County**  
**Supportive Services**

Date Checked Out: \_\_\_\_/\_\_\_\_/\_\_\_\_

Semester: \_\_\_\_\_

Due Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Serial Number: \_\_\_\_\_

Student ID #: \_\_\_\_\_

I, \_\_\_\_\_ (Print Name), have taken receipt of the following equipment as a loan from the Supportive Services Center for the following semester. It is with my full understanding that this equipment and packaging will be returned, in the same condition, at the end of the semester. *I also understand that it is my responsibility to pay for any damaged or destroyed equipment.* Failure to do this will result in a hold placed on my college account until the equipment is replaced. I will be responsible for the full cost of replacement.

**Equipment Checked Out**

Condition of Equipment:  New  Used

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Student Name: (Print) \_\_\_\_\_ Phone Number: \_\_\_\_\_

Student Signature:

\_\_\_\_\_

Authorized Supportive Services Signature: \_\_\_\_\_

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**Equipment Return**

Date of Return: \_\_\_\_/\_\_\_\_/\_\_\_\_

Condition of Equipment:

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Student Signature:

\_\_\_\_\_

Authorized Supportive Services Signature: \_\_\_\_\_

Released of Responsibility: \_\_\_\_\_ Charges Due: \_\_\_\_\_