The meeting of the Board of Trustees for Community College of Allegheny County was called to order at 4:33 p.m. on Thursday, April 3, 2014, in Byers Hall at CCAC, 808 Ridge Avenue, Pittsburgh, Pennsylvania, Amy M. Kuntz, Chair, presiding.

The Roll was called and the following represents the results.

**ROLL CALL**

**Board Members Present:**
- Dr. Elayne Arrington
- Senator Jay Costa – Treasurer
- Ms. Mary Ann Eisenreich
- Dr. Mona Generett – Assistant Secretary
- Ms. Martha W. Isler - Secretary
- Ms. Amy M. Kuntz, Chair
- Mr. Gregory Peaslee - Vice-Chairman
- Ms. Charlene Petrelli
- Mr. James Sacco
- Mr. Frederick Thieman

**Absent:**
- Mr. William Cagney
- Mr. James M. Flynn – Assistant Treasurer
- Mr. Kevin Kinross
- Mr. Charles Powell
- Ms. Joyce A. Snell

**Others Present:**
- Dr. Quintin B. Bullock, President
- Dr. Mary Frances Archey, Vice President, Student Success and Completion
- Ms. Alicia Booker, Vice President, Workforce Development
- Ms. Joyce Breckenridge, Vice President, Business and Administration
- Ms. Nancilee Burzachechi, Vice President, Institutional Advancement and External Relations
- Ms. Roseann DiCola, Executive Director, CCAC Educational Foundation
- Mr. Tony DiTommaso, Vice President, Compliance and Legal Services
- Ms. Ouida Duncan, Administrative Assistant
- Mr. John Dziak, AFT President
- Ms. Debra Erdley, Reporter, Tribune Review
- Dr. Donna Imhoff, Campus President, Allegheny
- Ms. Elizabeth Johnston, Director of Public Relations
- Ms. Charlene Newkirk, Campus President, South
- Ms. Bonita L. Richardson, Assistant to the President
- Mr. Paul Schwarzmiller, Vice President, Human Resources
- Mr. Andrew Szefi, Assistant County Solicitor
MINUTES

The Chair opened the floor to accept a motion to approve the minutes from the March 6, 2014 Board of Trustees meeting. The motion was seconded by Trustee Generett and approved by the Board of Trustees. (Attachment 1)

Chair Kuntz announced the Board of Trustees met in Executive Session prior to the meeting to discuss personnel and litigation matters.

Chair Kuntz announced that the Annual Board Retreat would take place on April 30 and May 1, 2014. Meetings will begin with dinner on April 30 at 5:30 pm and Retreat on May 1, from 8:30 a.m. – 2:30 p.m. followed by Board Meeting.

REPORT FROM THE CHAIR

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ACTIONS

Finance, Facilities and Property Committee: Acceptance of the Financial Statements for the eight months ending February 28, 2014: Trustee Costa provided detailed background information and made a motion that was seconded by Trustee Generett to approve the Financial Statements for the eight months ending February 28, 2014. The motion was approved by the Board of Trustees. (Attachment 2)

Capital Project Submission to 2014-2015 State Capital Funding Framework: Senator Costa provided background information and made a motion that was seconded by Trustee Eisenreich to approve the Capital Project Submission to 2014-2015 State Capital Funding Framework. The motion was approved by the Board of Trustees. (Attachment 3)

Student Success and Completion Committee: Members were provided an update from Trustee Generett regarding the College’s Math Cafes. Math Cafes were initiated as a result of a college-wide effort to improve student performance in mathematics as nearly 65% of entering students place into developmental math.

Construction was funded by R.K. Mellon through a $240,000 grant and operated through a $1 million grant for two years from the Heinz Endowments. (Attachment 4)

Finance, Facilities and Property Committee: There were no updates.

Human Resources Diversity and Inclusion Committee: Members were provided an update from Trustee Thieman. Information sessions have been scheduled at each campus regarding the Retirement Incentive Program.

INFORMATION

The first choice for faster results.
**External and Educational Foundation Relations Committee:** Members were provided an update from Trustee Petrelli. Members were provided an update on the Educational Improvement Tax Credit Scholarship Program and the Legends Gala on April 24, 2014.

**Workforce Development Initiatives Committee:** Members were provided an update from Trustee Eisenreich. CCAC is partnering with CalU to Expand Mechatronics Associates Degree Program. Faculty members at CalU are currently reviewing CCAC’s proposed curriculum for the Associate’s degree with the goal to develop a 2+2 articulation agreement. CalU’s partnership with CCAC extends into the Workforce Development’s proposed TEAMS Project, Technicians in Energy, Advanced Manufacturing, and Supply Chain Technology.

President Bullock updated the Board of Trustees on the following activities:

**PA Commission for Community Colleges Annual Meeting**
- Met with the new President/CEO for the PA Commission for Community Colleges
- Met with the other 13 Presidents
- Reviewed and Discusses SB & HBs
- Board of Directors Meetings

**All Pennsylvania Academic Team Banquet and Awards Program, March 31st, Harrisburg**
- The All Pennsylvania Academic Team Awards, building from the National All-USA academic Year for two-year Colleges, recognizes an exceptional group of community college students who have achieved academic excellence and demonstrated a commitment to their Colleges and communities.
- 14 PA community colleges joined together to honor students for their academic accomplishments and continued growth and development.
- CCAC Representatives included:
  - Shawn Hinnebusch, General Studies, 4.00 (Engineering)
  - Gavin Bordogna, Nursing, 3.65 (Flight Nurse)
  - Peggewed Compere, Computer Science, 3.61 (Computer Scientist)
  - Jencie Hartberger, Early Education/Child Development, 3.80 (Teacher)
  - Tinamaria Brown, Biology, 3.91 (Medical Doctor)
o Dominic Dyer, Business, 4.00, (Business Leader)
o Marie Pellasce, Communication Disorders, 3.75
o Rachel Risden, Physical Therapy Asst., 3.86

**PA Commission for Community Colleges Lobby Day**
- President Bullock along with Elizabeth Johnston and Nancilee Burzachechi had a rewarding Lobby Day in Harrisburg with six of our 8 Phi Theta Kappa All Pennsylvania Academic Team. The quality of our students was remarkable and affirm the exceptional work and support services being provided by CCAC faculty and staff. They really impressed our legislators with their poise and ability to articulate exactly what CCAC means to them and how CCAC influenced and made this part of their journey and dreams possible.

- In addition, the students took a photo on the Senate Floor with Senator Costa and were introduced on the floor of the House as guests of Representative Turzai (students were announced and stood to be recognized with applause) they were also photographed on the podium.

- President Bullock participated in the PACCC’s press conference (taped by PCNC TV)

**College Board Appointments**
- Dr. Mary Frances has received an appointment as an Academic Assembly Delegate to the College Board. In this role she will represent CCAC in the governance of the College Board and work collaboratively with the Assembly to advance educational excellence through the articulation and elaboration of academic standards and standards for the delivery of curriculum and instruction.

- Campus President Charlene Newkirk was appointed to the Guidance and Admission Assembly of the College Board.

**Meetings on Capitol Hill**

Nancilee Burzachechi worked collaboratively with the firm Whitmer and Worrall to schedule meetings with Two (2) Senators

- Pat Toomey (R): Committees: Banking, Housing, and Urban Affairs, Budget, finance, Joint Economic
- Robert Casey (D): Finance; Foreign Relations; Health Education, Labor & Pension; Special Aging: Joint Economic

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Four (4) Congressmen
- Glenn Thompson (R): Committees: Agriculture; Education and the Workforce; Natural Resources
- Keith Rothfus (R): Committees: Financial Services
- Tim Murphy (R): Committees: Energy and Commerce
- Mike Doyle (D): Committees: Energy & Commerce

Whitehouse Representatives
- Roberto Rodriguez, Special Assistant to the President for Education, Domestic Policy Council

Department of Education
- Mark Mitsui, Deputy Assistant Secretary for Community Colleges, Department of Education

Meeting with PA Secretary of Labor & Industry
- President Cabinet is scheduled to meet with Pennsylvania’s Secretary of Labor and Industry, Julia Hearthway on Tuesday, April 15.
- The meeting is introductory and to promote discussion with the Secretary and Ms. Doyle regarding PA’s Job Gateway program and CCAC’s partnership with the state. Mary Frances Arcey, Alicia Booker, Joyce Breckenridge and Nancilee Burzachechi met with both of them late February at the request of the Governor’s Regional Office, Director Mary Ann Eisenreich. Additional information on the secretary and the Job Gateway program can be found on the following links:
  http://www.portal.state.pa.us/portal/server.pt?open=514&objID=977974&mode=2
  https://www.jobgateway.pa.gov

PRISM Health Services
- Rose Ann DiCola, Charlene Newkirk, Alicia Booker, and President Bullock attended the PRISM Health Services Board of Directors meeting, Tuesday, April 2.
- The Board presented the College a check in the amount of $181,783.83 for endowed scholarships, honoring the former Pleasant Hills Ambulance Service, West Mifflin Emergency Medical Services, and the Whitaker PRISM Health Services
  - To support students in (South Hills) in Nursing, EMT and Paramedic
Chair Kuntz adjourned the meeting at 4:55 p.m.