International Students

Studying in a new culture can be a rewarding, but challenging experience. CCAC’s International Students office provides the resources and support an international student needs to be successful and enjoy the CCAC experience.

The International Students office is located at Allegheny Campus and serves as a home base for international students attending CCAC. The office verifies student status to the U.S. Citizenship and Immigration Services (USCIS), issues I-20s and handles USCIS documentation needs. The International Students office also assists with the explanation of application forms and helps students to meet enrollment deadlines.

English as a Second Language (ESL) testing information is available at the International Students office. In addition, first semester programming and student ambassadors are available for new F1 students.

Each year, nearly 100 international students from more than 30 countries register for classes at CCAC. Extracurricular activities such as the World Cultures Club, the International Food and Dance Festival and Diversity Week provide fellowship on campus. The Office of Institutional Diversity and Inclusion works with GlobalPittsburgh to provide CCAC students with connections to other international students off campus. Best of all, CCAC’s low tuition and fees allow students to pursue an academically rigorous yet affordable education.
To be accepted to CCAC and issued an I-20, international students must complete and submit the following documents:

- CCAC application for admission
- Student information sheet—The foreign address provided will be used to mail the I-20, unless otherwise indicated.
- Official copy of a TOEFL test—A minimum score of 347 (written test), 63 (computer test) or 19 (Internet-based test) is needed.
- Official high school transcripts and proof of graduation—These must be translated into English.
- Official college transcripts—These must be translated into English (if applicable).
- Official Affidavit of Support—The sponsor (person who is paying the student’s expenses) must complete this form in English, and monetary amounts must be expressed in U.S. dollars. The affidavit must be witnessed and notarized by an official who is authorized to witness oaths. CCAC cannot accept a photocopy of this notarized affidavit; students must send the true and original copy.

- Most recent four months of official bank statements of sponsor(s)—These must show funds of at least $22,500 U.S. dollars. If students plan to bring dependents, an additional $2,000 U.S. dollars must be allotted for each dependent. The most recent of these bank statements must be dated within 30 days of the application filing date.
- Affidavit of room and board—This must be completed and signed by the person who will be providing free housing and meals. This must also be witnessed and signed by a notary public. The affidavit of room and board is optional, to be used only if the student will be living with a host family while enrolled at CCAC.
- Copy of current passport

Please contact the International Students office for international application deadlines. As a reminder, each of the forms listed can be found at ccac.edu/International_Students_Forms.aspx.

All documents must be sent to:

International Students Office
CCAC Allegheny Campus
Foerster Student Services Center
Room 171
808 Ridge Avenue
Pittsburgh, PA 15212-6097

If an F1 student attending a college in the U.S. wishes to transfer to CCAC, he or she must provide the following information:

- All of the documents listed previously
- International Advisor Report—This form is obtained from the CCAC International Students office. It must be completed by the student’s current international advisor and returned to CCAC.
- Official transcripts from all colleges attended in the U.S.
- Copy of current I-20
- Copy of visa and I-94 card

Students who have attended colleges or universities outside of the U.S. who would like to transfer credits to CCAC can contact either of the following credit evaluation services:

- Educational Credential Evaluators, Inc.
  PO Box 92970
  Milwaukee, WI 53202-0970
  Ph: 414.289.3400
  Fax: 414.289.3411

- World Education Services, Inc.
  PO Box 745, Old Chelsea Station
  New York, NY 10113-0745

Either of these agencies will, for a fee, determine coursework compatibility with the U.S. educational system. Please request the detailed evaluation.

Evaluations should be sent directly to:

International Students Office
CCAC Allegheny Campus
Foerster Student Services Center
Room 171
808 Ridge Avenue
Pittsburgh, PA 15212-6097

Notifications of nondiscrimination and contact information can be found at ccac.edu/nondiscrimination.