CCAC STUDENT ENGAGEMENT FUND APPLICATION

☐ Campus  ☐ College-Wide Special Project

All applications should be typed and submitted using this form.

Name: ___________________________  Home Campus:  ☐ Allegheny  ☐ Boyce

Date: ___________________________  ☐ North  ☐ South

Title of your project/activity: ___________________________  Requested amount: __________

Course(s) related to your project: __________________________________________________________

This project/activity is for the:  ☐ Fall Semester 20_  ☐ Spring Semester 20_  

Target Number of Students Impacted or Served by Project: ___________________________

Student engagement can be exhibited in a number of ways. Please specify how you plan to engage the students by checking all that apply. The examples below are from previously funded projects:

☐ Enhance student-faculty interaction, e.g., Everyday Chemistry provided students with the opportunity to tour with their faculty member area food or chemical companies to understand the manufacturing process and the importance of chemistry. A company chemist spoke with the students who then wrote a brief report on their experience and the chemistry involved in one of the company's consumer products.

☐ Service learning, e.g., Binding Hearts with Books focused on collaboration between CCAC students and students with disabilities from the Citizen Advocacy organization who read The Heart is a Lonely Hunter, formed small discussion groups and wrote a personal piece that elaborated on a theme from the novel.

☐ Civic engagement, e.g., Community Gardening enabled biology students to create and manage a sustainable community vegetable garden on a campus. All of the food grown was donated to a community food bank.

☐ Project based learning, e.g., Recording Oral Histories centered on having students read The Things They Carried. The students met with Vietnam War veterans and their family members and recorded oral histories on how they were affected by this conflict.

☐ Other: ________________________________________________________________

Please also attach a description of the project/activity that includes: 1) details of project/activity parameters; 2) project/activity goal(s); 3) measurable project/activity outcome(s); 4) a detailed budget with projected expenses; and 5) how you will assess the success of the project/activity.

The attachment should be no longer than two pages double spaced.
Commitment to the Project/Activity

As a Student Engagement Fund Preceptor, I agree to complete the project/activity for which funds have been requested within one semester and to share the results of the project/activity for increasing student engagement with the Community College of Allegheny County.

______________________________  ______________________
Signature of applicant               Date

I have reviewed this application and recommend it for funding as I view it as being within the scope of the provisions of the Student Engagement Fund and the policies of the college.

______________________________  ______________________
Signature of Campus President or College Provost  Date

In order to ensure consideration, complete applications must be submitted prior to the midterm date of the Fall or Spring Semester preceding the request for funds to:

Office of the
President
Allegheny Campus
808 Ridge Avenue
Pittsburgh, PA 15212-6003

Office of the President
Boyce Campus
595 Beatty Road
Monroeville, PA 15146-1348

Office of the
President North
Campus
8701 Perry Highway
Pittsburgh, PA 15237-5353

Office of the President
South Campus
1750 Clairton Road
West Mifflin, PA 15122-3029

Office of the Provost/Executive VP for Academic & Student Affairs
CCAC Office of College Services
Room 233
800 Allegheny Avenue
Pittsburgh, PA 15233