CCAC Workforce Development

Community Training & Development

Non-Credit Registration Form

www.ccac.edu/workforce

Please print. Complete and return this form with payment (if applicable). No further notice will be provided.

Date of Birth (required for enrollment) MM/DD/YYYY:

<table>
<thead>
<tr>
<th>Last Name:</th>
<th>First Name:</th>
<th>Middle Initial:</th>
</tr>
</thead>
</table>

Street Address:

City:

State:

Zip:

County:

Home Phone:

Alternate Phone:

Email Address:

New Address (X):

Have you ever served in the Military (circle one)?

No - Yes (see below)

Are you a dependent of a Veteran (circle one)?

No - Yes (see below)

NOTE: If YES to either question, please contact the CCAC Veterans Services Office at 412.237.6503.

Veteran Benefits:

☐ 35 Dependent  ☐ Chapter 33 Post 9/11 GI Bill  ☐ Veteran not using benefits

Place of Permanent Address (check one)

☐ Allegheny County (1)

☐ Out-of-State (5)

☐ Out-of-County

Payment Must Be Enclosed (if applicable)

Print Phone Number on Check or Money Order (Checks Payable to CCAC).

Mail To: CCAC ~ SP NDS

BRADDOCK HILLS CENTER

250 YOST BLVD

BRADDOCK HILLS, PA 15221

Because CCAC cares about your privacy, we cannot process credit card information by mail. Please visit ccac.edu, any CCAC facility, or call 412-788-7546 to register if you prefer to pay by credit card.

REFUND POLICY: Students not attending the program (course) must notify CCAC in person, by mail or at 412-366-3701 BEFORE the first day in order to receive a refund. CCAC will notify registered students in the event that the program (course) is canceled.

Course Number  Semester  Course Title  Course Location  Cost

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Title</th>
<th>Course Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>N22</td>
<td></td>
<td></td>
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</table>

Student Signature (Required for enrollment)  Date

If sponsored, Authorizing Agency & Signature  Date

I agree that once I register, I become legally bound by and agree to the terms of Community College of Allegheny County Student Financial Responsibility Agreement and as such become responsible for all charges incurred, unless I drop classes during the designated refund period.

If you require special arrangements, contact the nearest CCAC Supportive Services office prior to class:

Allegheny – 412.237.4612 • Boyce – 724.325.6604
North – 412.369.3686 • South – 412.469.6207
TTY – 412.369.4110 & 412.469.6005